



و رارة التعليم العالي والبحث العلمي وزارة التعليم العالي والبحث العلمي جامعة صنعاء كلية طب الاسنان وحدة ضمان الجودة

**Department:** Basic Dental Sciences

Title of the Program: Bachelor of Dental Surgery BDS

Course Specification of Introduction to Dentistry

	I. Course Identification and General Information:						
1	Course Title:	Introduction to Dentistry					
2	Course Code & Number:	DBID1101					
		C.H					
3	Credit hours:	Theory	Seminar	Lab/ Practical	Clinical Training	TOTAL	
		1				1	
4	Study level/ semester at which course is offered:	First year/ Semester 1					
5	Pre -requisite (if any):	None					
6	Co -requisite (if any):	None					
7	Program (s) in which the course is offered:	Bachelo	r of Dental	Surgery			
8	Language of teaching the course:	English					
9	Location of teaching the course:	Faculty 6	of Dentistry	y, Sanaa Un	iversity		
10	Study System	Attendar	nce				
11	Course lecturer(s):						
12	Prepared By:	Dr. Ramy Ishaq, Assistant Professor of Orthodontics					
13	Date of Approval	2023/2024					
14	Approved by:	Prof. Ha	san Al-Sha	mahy & Dr	. Muneer A	1-azzani	

## **II. Course Description:**

This course supports the newcomer students in finding direction. It orients the students to the environment of higher education compared to secondary school education. It also provides information on the skills required to proceed through the program. It also builds students' confidence about the importance of the role of dentists in the community and the future of the profession. The course will include introductory lectures to the major core subjects adding awareness of the roles of dentists and specialists within each discipline within the program. The course offers the students an orientation to the curriculum and regulations in pre-clinical and clinical areas. It further gives a chance to exercise their role in the community as dental students and future dentists.

Prepared by Dr. Ramy Ishaq	Head of Department Associate Professor Hasan Alshamahy	Vice Dean for Quality Assurance Affairs Dr. Muneer Al- Azzani	Dean of the Faculty Professor Hasan Alshamahy	Academic Development Centre & Quality Assurance Associate Professor Huda Al-Emad	Rector of Sana'a University Professor Al-Qassim Mohammed Abbas
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Ministry of Higher Education and Scientific Research Sana'a University Faculty of Dentistry

Quality Assurance Unit



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وزارة التعليم العالى والبحث العلمى جامعة صنعاء كلية طب الاسنان وحدة ضمان الجودة

I	II. Course Intended learning outcomes (CILOs):	Referenced PILOs
A-K	nowledge and Understanding	
At th	ne end of this course, students will be able to:	
a1-	Explain the levels of progression of undergraduate students from basic sciences to clinical training.	A1
a2-	Demonstrate awareness about the concepts of dental terminology, dental specialities, and scope of the dental profession.	A2
	itellectual Skills	
At th	ne end of this course, students will be able to:	
b1-	Recognize dental disease that affect the oral health and longevity of the teeth and supporting structures	B1, B2
b2-	Differentiate stages of dental development.	B2
C- P	rofessional and Practical Skills	
At th	ne end of this course, students will be able to:	
c1.	Advice their community on the importance of oral health and regular dental check-ups	C1
c2-	Direct their community towards the appropriate dental health care providers.	C2
D- T	ransferable Skills	
At th	ne end of this course, students will be able to:	
d1.	Communicate with the community in a well-informed manner	D1
d2-	Demonstrate beginner skills in using technology in dental education.	D2

IV. Alignment of CILOS to Teaching and Assessment Strategies:							
(A) Alignment of Knowledge and Understanding to Teaching Strategies and Assessment Strategies:							
CILOs	CILOs Teaching strategies Assessment Strategies						
a.1 Explain the levels of progression of undergraduate students from basic sciences to clinical training.	<ul><li>Lectures</li><li>Directed Reading</li><li>Illustration</li><li>Discussions</li></ul>	<ul><li>Written examinations</li><li>Student participation</li></ul>					
a.2 Demonstrate awareness about the concepts of dental terminology, dental specialities, and scope of the dental profession.	<ul><li>Lectures</li><li>Directed Reading</li><li>Illustration</li><li>Discussions</li></ul>	<ul><li>Student participation</li><li>Written examinations</li></ul>					

## (B) Alignment of Intellectual Skills to Teaching Strategies and Assessment Strategies:

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وزارة التعليم العالي والبحث العلمي جامعة صنعاء

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CILOs	Teaching strategies	Assessment Strategies
b.1. Recognize dental disease that affect the oral health and longevity of the teeth and supporting structures	<ul> <li>Interactive Lecture</li> <li>Exercises</li> <li>Discussions</li> <li>Problem-Solving</li> <li>Brainstorming</li> </ul>	<ul> <li>Written examinations</li> <li>Student participation</li> <li>Problem-Solving         Exercises.     </li> </ul>
b.2. Differentiate the stages of dental development.	<ul> <li>Interactive Lecture</li> <li>Exercises</li> <li>Discussions</li> <li>Problem-Solving</li> <li>Brainstorming</li> </ul>	<ul> <li>Written examinations</li> <li>Student participation</li> <li>Problem-Solving Exercises.</li> </ul>

(C) Alignment of Professional and Practical Skills to Teaching Strategies and Assessment Strategies:							
CILOs	Teaching strategies	Assessment Strategies					
c.1. Advice their community on the importance of oral health and regular dental check-ups	<ul> <li>Interactive Lecture</li> <li>Exercises</li> <li>Discussions</li> <li>Problem-Solving</li> <li>Brainstorming</li> </ul>	<ul><li>Student participation</li><li>Assignments</li></ul>					
c.2. Direct their community towards the appropriate dental health care providers.	<ul> <li>Interactive Lecture</li> <li>Exercises</li> <li>Discussions</li> <li>Problem-Solving</li> <li>Brainstorming</li> </ul>	<ul><li>Student participation</li><li>Assignments</li></ul>					

(D) Alignment of Transferable Skills to Teaching Strategies and Assessment Strategies:							
CILOs	CILOs Teaching strategies						
d.1 Communicate with the community in a well-informed manner	<ul> <li>Interactive Lecture</li> <li>Exercises</li> <li>Discussions</li> <li>Problem-Solving</li> <li>Brainstorming</li> </ul>	<ul><li>Student participation</li><li>Assignments</li></ul>					
d.2. Demonstrate beginner skills in using technology in dental education.	<ul> <li>Interactive Lecture</li> <li>Exercises</li> <li>Discussions</li> <li>Problem-Solving</li> <li>Brainstorming</li> </ul>	<ul><li>Student participation</li><li>Assignments</li></ul>					

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# V. Course Content:

### **A – Theoretical Aspect:**

Orde r	Units/Topics List	Sub-Topics List	Number of Weeks	Contact hours	ILOS
1	Introductory Lecture	<ul> <li>Welcome</li> <li>Overview</li> <li>Why Sana'a University</li> <li>Vision, Mission and Goals</li> <li>Departments</li> <li>Introducing the staff History of Dentistry</li> </ul>	1	1	a.1
2	Orientation Lecture	<ul><li> Ethics in dental practice</li><li> Patient rights</li><li> Dealing with colleague</li></ul>	1	1	a.1, d.1
3	Orientation Lecture	<ul> <li>University Requirements</li> <li>List of Faculty Requirements</li> <li>Why do I need to take them?</li> <li>Who will teach me those subjects?</li> <li>Program Requirements: The preclinical Years</li> <li>Program Requirements: The Clinical Years</li> </ul>	1	1	a.1 d.1, d.2
4	Introduction to Preventive Dentistry	<ul><li>General overview</li><li>Terminology and nomenclature</li><li>Scope of the field</li></ul>	1	1	a.2, b.1, b.2, c.1, c.2
5	Introduction to Periodontics	<ul><li>General overview</li><li>Terminology and nomenclature</li><li>Scope of the field</li></ul>	1	1	a.2, b.1, b.2, c.1, c.2
6	Introduction to Fixed Prosthodontics	<ul><li>General overview</li><li>Terminology and nomenclature</li><li>Scope of the field</li></ul>	1	1	a.2, b.1, b.2, c.1, c.2
7	Introduction to Removable Prosthodontics	<ul><li>General overview</li><li>Terminology and nomenclature</li><li>Scope of the field</li></ul>	1	1	a.2, b.1, b.2, c.1, c.2

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# Republic of Yemen

Ministry of Higher Education and Scientific Research Sana'a University Faculty of Dentistry Quality Assurance Unit



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وحدة ضمان الجودة

8	Introduction to Pedodontics	<ul><li>General overview</li><li>Terminology and nomenclature</li><li>Scope of the field</li></ul>	1	1	a.2, b.1, b.2, c.1, c.2
9	Introduction to Oral Surgery	<ul><li>General overview</li><li>Terminology and nomenclature</li><li>Scope of the field</li></ul>	1	1	a.2, b.1, b.2, c.1, c.2
10	Introduction to Endodontics	<ul><li>General overview</li><li>Terminology and nomenclature</li><li>Scope of the field</li></ul>	1	1	a.2, b.1, b.2, c.1, c.2
11	Introduction to Oral Diagnosis/Oral Radiology and Oral Pathology	<ul><li>General overview</li><li>Terminology and nomenclature</li><li>Scope of the field</li></ul>	1	1	a.2, b.1, b.2, c.1, c.2
12	Introduction to Orthodontics	<ul><li>General overview</li><li>Terminology and nomenclature</li><li>Scope of the field</li></ul>	1	1	a.2, b.1, b.2, c.1, c.2
13	General Discussion	<ul><li>Open discussion</li><li>Concerns of the students</li></ul>	1	1	c.1, c.2, d.1, d.2
14	General Revision	<ul> <li>Future aspects related to the practice. Specialization</li> <li>Containing education</li> <li>Becoming Teachers</li> <li>Examples of successful GDP and University staff members</li> </ul>	1	1	c.1, c.2, d.1, d.2
	Total number	14	14		

# VI. Teaching strategies of the course:

- Lectures
- Problem based learning
- Group Discussion
- Demonstration
- Interaction and feedback

VII. Assignments:							
No	Assignments	Aligned CILOs (symbols)	Week Due	Mark			
1	Search online for ethics in dentistry	a.1, a.2, b.1, b.2, c.1, c.2, d.1, d.2	3	1			

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2	Download images for healthy teeth and diseased teeth and organize them in a file.	a.1, a.2, b.1, b.2, c.1, c.2, d.1, d.2	5	1
3	Healthy teeth Exercise from WHO	a.1, a.2, b.1, b.2, c.1, c.2, d.1, d.2	7	3
4	Types of dental restorations	a.1, a.2, b.1, b.2, c.1, c.2, d.1, d.2	9	1
5	Types of materials used in fixed prosthodontics	a.1, a.2, b.1, b.2, c.1, c.2, d.2	10	1
6	Types of root canal filling techniques	a.1, a.2, b.1, b.2, d.2	11	1
7	Types of restorations for baby teeth	a.1, a.2, b.1, b.2, d.2	12	1
8	Orthodontic treatment appliance types	a.2, b.1, b.2, c.1, c.2, d.1, d.2	13	1
	Total		10	

VIII. Schedule of Assessment Tasks During the Semester:							
No.	Assessment Method	Week Due	Mark	Proportion of Final Assessment	Aligned Course Learning Outcomes		
1	Homework/tasks/assignment	3, 5, 7, 9, 10, 11, 12, 13	10	10%	a.1, a.2, b.1, b.2, c.1, c.2, d.1, d.2		
2	Quiz 1	3	5	5%	a.1, a.2, b.1, b.2, c.1, c.2, d.1, d.2		
3	Midterm exam	8	20	20%	a.1, a.2, b.1, b.2, c.1, c.2,		
4	Quiz 2	11	5	5%	a.1, a.2, b.1, b.2, c.1, c.2, d.1, d.2		
5	Final exam	16	60	60%	a.1, a.2, b.1, b.2, c.1, c.2		
	Total		100	100%			

# IX. Learning Resources:

Written in the following order: (Author-Year of publication-Title-Edition-Place of publication-Publisher).

### 1- Required Textbook(s) (maximum two ).

1.

### 2- Essential References.

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وزارة التعليم العالي والبحث العلمي جامعة صنعاء جامعة صنعاء كلية طب الاسنان وحدة ضمان الجودة

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- 3- Electronic Materials and Web Sites etc.
- Google

X	A. Course Policies:
	(Class Attendance)
1	Attendance of students is taken at beginning of lecture time The allowed absence percentage is 20% without excuse and 30% with acceptable excuse, - When student has been absent for more than 30% of course lectures without acceptable excuse, the student will be prohibited from entering subject the final exam.
	(Tardy)
2	If the student came late to class for 15 minutes, he/she is registered absent but he/she allowed to enter the hall to listen lecture presentation.
	(Exam Attendance/Punctuality):
3	According to examination roles or policies: - If the student is absent in the year works exams, the decision is referred to the teacher whether to allow or to reject according to the offered excuse If the student is absent in the final exam with an acceptable excuse, the student would be attended the re-sit exam as 1st trial If the student is absent in the final exam without an acceptable excuse, the student would be attended re-sit exam as 2nd trial.
	(Assignments & Projects):
4	According to examination roles or policies: - The student should be attended the final exam at certain time and according to the accredited exam table If the student came late after 15 minutes from the exam beginning, the student would be to attend the exam with oral monition of never repeat In case of the repeat, the student prevented from entrance and considered absent.
	(Cheating):
5	According to examination roles or policies: - If the student cheated in the year works exams of the course, the student prohibited from entrance the final exam and given zero degree with prevented him from entrance the re-sit exam of this course If the student cheated in the final exam of the course, the student prohibited from the cheated course and the followed course and given zero degree in both courses, and prevented him from entrance the re-sit exams of them If the cheated course is the last at the exam table, the student prohibited from the cheated course and the past course and given zero degree in both courses, and prevented him from entrance the re-sit exams of them If the cheating is discovered in subsequent time, the cheated student didn't escape from payment and ordinance is referred to precision committee and the final decision is referred to the collage council If the cheating is discovered during the correcting the answered books, the corrector has written a report to the

Prepared by
Dr. Ramy
Ishaq

Head of
Department
Associate Professor
Hasan Alshamahy

Rector of Sana'a University Professor Al-Qassim Mohammed Abbas





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	chairman of concerned department for taking available procedure The faculty council is able to segregate the student for one academic year in 2nd cheating trial and final segregation from the university after accreditation of university council in 3rd cheating trial.
6	(Plagiarism):  According to examination roles or policies: Plagiarism means a student plagiarizes the personality of another student. Plagiarism for exam purpose: 1- Both students are prohibited from the plagiarized academic year and all results of them are rejected with prohibition of them from entrance the re-sit exam. 2- If the plagiarized student is from outside the university, the student is referred to the university policePlagiarism for other purposes: 1- Both students are warned as segregation. 2- If the plagiarized student is from outside the university, the student is referred to the university police.
7	(Other policies):  The student should be followed the instructions for the exam entrance The student should be followed all systems & laws of the university.





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# **Course Plan of Introduction to Dentistry**

I. Information of Faculty Members responsible for the course:								
Name of Faculty Member	Dr. Ramy Ishaq Office Hours							
Contact information  Faculty of Dentistry, Sana'a University. Tel: 772403040		SAT	SUN	MON	TUE	WED	THU	
E-mail	r.ishaq@su.edu.ye							

II.	II. Course Identification and General Information:								
1-	Course Title:	Introduction to Dentistry							
2-	Course Number & Code:	DBID1101							
			(	С.Н					
3-	Credit hours:	Theory	Seminar	Lab/ Practical	Clinical Training	Total			
		1				1			
4-	Study level/year at which this course is offered:	First year	ır/ Semeste	r 1					
5-	Pre –requisite (if any):	None							
6-	Co -requisite (if any):	None							
7-	Program (s) in which the course is offered	BDS Bachelor of Dental Surgery							
8-	Language of teaching the course:	English							
9-	System of Study:	Regular							
10-	Location of teaching the course:	Faculty of Dentistry, Sanaa University							

# **III. Course Description:**

This course supports the newcomer students in finding direction. It orients the students to the environment of higher education compared to secondary school education. It also provides information on the skills required to proceed through the program. It also builds students' confidence about the importance of the role of dentists in the community and the future of the profession. The course will include introductory lectures to the major core subjects adding awareness of the roles of dentists and specialists within each discipline within the program. The course offers the students an orientation to the curriculum and regulations in pre-clinical and clinical areas. It further gives a chance to exercise their role in the community as dental students and future dentists.

Prepared by Dr. Ramy Ishaq	Head of Department Associate Professor Hasan Alshamahy	Vice Dean for Quality Assurance Affairs Dr. Muneer Al- Azzani	Dean of the Faculty Professor Hasan Alshamahy	Academic Development Centre & Quality Assurance Associate Professor Huda Al-Emad	Rector of Sana'a University Professor Al-Qassim Mohammed Abbas
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Ministry of Higher Education and Scientific Research Sana'a University

Faculty of Dentistry

Quality Assurance Unit



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### IV. Intended learning outcomes (ILOs) of the course

### After completing this course, students will be able to:

- a.1 Explain the levels of progression of undergraduate students from basic sciences to the clinical training.
- a.2 Demonstrate awareness about the concepts of dental terminology, dental specialities and scope of the dental profession.
- b.1 Recognize dental disease that affect the oral health and longevity of the teeth and supporting structures
- b.2 Differentiate the stages of dental development.
- c.1 Advice their community on the importance of oral health and regular dental check-ups
- c.2 Direct their community towards the appropriate dental health care providers.
- d.1. Communicate with the community in a well-informed manner
- d.2 Demonstrate beginner skills in using technology in dental education.

### V. Course Content:

### A – Theoretical Aspect:

Or der	Units/Topics List	Sub-Topics List	Number of Weeks	Contact hours	ILOS
1	Introductory Lecture	<ul> <li>Welcome</li> <li>Overview</li> <li>Why Sana'a University</li> <li>Vision, Mission and Goals</li> <li>Departments</li> <li>Introducing the staff History of Dentistry</li> </ul>	1 <sup>st</sup>	1	a.1
2	Orientation Lecture	<ul><li>Ethics in dental practice</li><li>Patient rights</li><li>Dealing with colleague</li></ul>	2 <sup>nd</sup>	1	a.1, d.1
3	Orientation Lecture	<ul> <li>University and Faculty Requirements</li> <li>Why do I need to take them?</li> <li>Who will teach me those subjects?</li> <li>The preclinical Years</li> <li>The Clinical Years</li> </ul>	$3^{ m rd}$	1	a.1 d.1, d.2
4	Introduction to Preventive Dentistry	<ul><li>General overview</li><li>Terminology and nomenclature</li><li>Scope of the field</li></ul>	4 <sup>th</sup>	1	a.2, b.1, b.2, c.1, c.2

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# Republic of Gemen

Ministry of Higher Education and Scientific Research Sana'a University Faculty of Dentistry Quality Assurance Unit



### ولطه في ميت الليمنت،

وزارة التعليم العالي والبحث العلمي جامعة صنعاء كلية طب الاسنان وحدة ضمان الجودة

5	Introduction to Periodontics	<ul><li>General overview</li><li>Terminology and nomenclature</li><li>Scope of the field</li></ul>	5 <sup>th</sup>	1	a.2, b.1, b.2, c.1, c.2
6	Introduction to Fixed Prosthodontics	<ul><li>General overview</li><li>Terminology and nomenclature</li><li>Scope of the field</li></ul>	6 <sup>th</sup>	1	a.2, b.1, b.2, c.1, c.2
7	Introduction to Removable Prosthodontics	<ul><li>General overview</li><li>Terminology and nomenclature</li><li>Scope of the field</li></ul>	$7^{ m th}$	1	a.2, b.1, b.2, c.1, c.2
8		Midterm exam	8 <sup>th</sup>	1	a.1, a.2, b.1, b.2, c.1, c.2
9	Introduction to Pedodontics	<ul><li>General overview</li><li>Terminology and nomenclature</li><li>Scope of the field</li></ul>	9 <sup>th</sup>	1	a.2, b.1, b.2, c.1, c.2
10	Introduction to Oral Surgery	<ul><li>General overview</li><li>Terminology and nomenclature</li><li>Scope of the field</li></ul>	10 <sup>th</sup>	1	a.2, b.1, b.2, c.1, c.2
11	Introduction to Endodontics	<ul><li>General overview</li><li>Terminology and nomenclature</li><li>Scope of the field</li></ul>	11 <sup>th</sup>		a.2, b.1, b.2, c.1, c.2
12	Introduction to Oral Diagnosis/Oral Radiology and Oral Pathology	<ul> <li>General overview</li> <li>Terminology and nomenclature</li> <li>Scope of the field</li> </ul>	12 <sup>th</sup>	1	a.2, b.1, b.2, c.1, c.2
13	Introduction to Orthodontics	<ul><li>General overview</li><li>Terminology and nomenclature</li><li>Scope of the field</li></ul>	13 <sup>th</sup>	1	a.2, b.1, b.2, c.1, c.2
14	General Discussion	<ul><li>Open discussion</li><li>Concerns of the students</li></ul>	14 <sup>th</sup>	1	c.1, c.2, d.1, d.2
15	General Revision	<ul> <li>Future aspects related to the practice. Specialization</li> <li>Containing education</li> <li>Becoming Teachers</li> <li>Examples of successful GDP and University staff members</li> </ul>	15 <sup>th</sup>	1	c.1, c.2, d.1, d.2
16	6 Final exam		16 <sup>th</sup>	1	a.1, a.2, b.1, b.2, c.1, c.2
	Total numb	er of weeks and hours	16	16	

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# VI. Teaching strategies of the course:

- Lectures
- Problem based learning
- Group Discussion
- Demonstration
- Interaction and feedback
- Hands on practice

VII	VII. Assignments:						
No	Assignment	Aligned CILOs (symbols)	Week Due	Mark			
1	Search online for ethics in dentistry	a.1, a.2, b.1, b.2, c.1, c.2, d.1, d.2	3	1			
2	Download images for healthy teeth and diseased teeth and organize them in a file.	a.1, a.2, b.1, b.2, c.1, c.2, d.1, d.2	5	1			
3	Healthy teeth Exercise from WHO	a.1, a.2, b.1, b.2, c.1, c.2, d.1, d.2	7	3			
4	Types of dental restorations	a.1, a.2, b.1, b.2, c.1, c.2, d.1, d.2	9	1			
5	Types of materials used in fixed prosthodontics	a.1, a.2, b.1, b.2, c.1, c.2, d.2	10	1			
6	Types of root canal filling techniques	a.1, a.2, b.1, b.2, d.2	11	1			
7	Types of restorations for baby teeth	a.1, a.2, b.1, b.2, d.2	12	1			
8	Orthodontic treatment appliance types	a.2, b.1, b.2, c.1, c.2, d.1, d.2	13	1			
	Tota	l		10			

VIII. Learning Assessment								
No.	Assessment Tasks			Veek due	Mark	-	ortion of Final ssessment	
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Ministry of Higher Education and Scientific Research

Sana'a University
Faculty of Dentistry
Quality Assurance Unit



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وحدة ضمان الجودة

( المحقورة من المعنت المعنت

1	Homework/tasks/assignment	3, 5, 7, 9, 10, 11, 12, 13	10	10%
2	Quiz 1	3	5	5%
3	Midterm exam	8	20	20%
4	Quiz 3	11	5	5%
5	Final exam 16		60	60%
	Total		100	100%

IX.	L	earning	R	eso	urces:
AAN.			1		ui ccs.

### 1- Required Textbook(s) (maximum two).

1.

#### 2- Essential References.

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### 3- Electronic Materials and Web Sites etc.

- Google
- •

### X. Course Policies:

#### **Class Attendance:**

- Attendance of students is taken at beginning of lecture time.
- 1 After 15 minutes of lecture time the student is considered absent.
  - When student has been absent for more than 25% of course contents, the student should be prohibited for entrance the final exam.

### Tardy:

- If the student came late to class for 15 minutes, he/she is registered absent but he/she allowed to enter the hall to listen lecture presentation.

### **Exam Attendance/Punctuality:**

- -According to examination roles or policies:
- If the student is absent in the year works exams, the decision is referred to the teacher whether to allow or to reject according to the offered excuse.
- If the student is absent in the final exam with an acceptable excuse, the student would be attended the re-sit exam as 1<sup>st</sup> trial.
- If the student is absent in the final exam without an acceptable excuse, the student would be attended re-sit exam as  $2^{nd}$  trial.

### 4 Assignments & Projects:

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- -- According to examination roles or policies:
- The student should be attended the final exam at certain time and according to the accredited exam table.
- If the student came late after 15 minutes from the exam beginning, the student would be to attend the exam with oral monition of never repeat.
- In case of the repeat, the student prevented from entrance and considered absent.

### **Cheating:**

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According to examination roles or policies:

- If the student cheated in the year works exams of the course, the student prohibited from entrance the final exam and given zero degree with prevented him from entrance the re-sit exam of this course.
- If the student cheated in the final exam of the course, the student prohibited from the cheated course and the followed course and given zero degree in both courses, and prevented him from entrance the re-sit exams of them.
- If the cheated course is the last at the exam table, the student prohibited from the cheated course and the past course and given zero degree in both courses, and prevented him from entrance the re-sit exams of them.
- If the cheating is discovered in subsequent time, the cheated student didn't escape from payment and ordinance is referred to precision committee and the final decision is referred to the collage council.
- If the cheating is discovered during the correcting the answered books, the corrector has written a report to the chairman of concerned department for taking available procedure.
- The faculty council is able to segregate the student for one academic year in 2<sup>nd</sup> cheating trial and final segregation from the university after accreditation of university council in 3rd cheating trial.

### Plagiarism:

-According to examination roles or policies:

Plagiarism means a student plagiarizes the personality of another student.

Plagiarism for exam purpose:

- 1- Both students are prohibited from the plagiarized academic year and all results of them are rejected with prohibition of them from entrance the re-sit exam.
- 2- If the plagiarized student is from outside the university, the student is referred to the university police.
- -Plagiarism for other purposes:
- 1- Both students are warned as segregation.
- 2- If the plagiarized student is from outside the university, the student is referred to the university police.

### Other policies:

- 7 The student should be followed the instructions for the exam entrance.
  - The student should be followed all systems & laws of the university.

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