

<u>Course Specification of Electrical Measurements and</u> <u>Instrumentations</u>

I. (I. Course Identification and General Information:							
1.	Course Title:	Electrical Measurements and Instrumentations						
2.	Course Code &Number:	PME223						
			C.	Н		Total		
3.	Credit hours:		Tu.	Pr	Tr.	Total		
			-	2	-	3		
4.	Study level/ semester at which this course is offered:	Third level / 2 nd Semester						
5.	Pre –requisite (if any):	Electrical Circuits, Electronics						
6.	Co –requisite (if any):	None.						
7.	Program (s) in which the course is offered:	All Electrical Engineering						
8.	Language of teaching the course:	English & Arabic						
9.	Location of teaching the course:	Faculty of Engineering, Sana'a University						
10.	Prepared By:	Asst. Prof. Dr. Al-Eriany Abdulkafi						
11.	Date of Approval	2020						

II. Course Description:

This course provides students with basic knowledge and understanding necessary for performing specific measurement tasks. The course exposes students with international system of units, main definitions and terms related to measurement and measuring instruments, different types of error that appear in results of measurement and how they are expressed in results of measurement. This course gives students a good knowledge to several types of measuring instruments and some important types

Prepared by Asst. Prof. Dr. Al-Eriany Abdulkafi Head of Department Asst. Prof. Dr. Adel Ahmed Al-Shakiri Quality Assurance Unit Assoc. Prof. Dr. Mohammad Algorafi Dean of the Faculty Prof. Dr. Mohammed AL-Bukhaiti Academic Development Center & Quality Assurance Assoc. Prof. Dr. Huda Al-Emad



of sensors or detectors that are used to find non-electrical quantities. Finally, the course equipped students with sufficient knowledge and ability to choose suitable measuring instrument and suitable method of measurement including simulation software and tools.

III	. Course Intended learning outcomes (CILOs) of the course	Referenced PILOs
a1	Demonstrate performing specific measurement tasks related to electrical and electronic circuits and systems.	A1
a2	Apply knowledge of mathematics and basic sciences in metrology of measurements to provide results with an acceptable degree of accuracy.	A2
b1	Select the suitable methods of measurement and suitable types of instruments for measuring different electrical and non-electrical quantities.	B1
b2	Analyze the modern methods and tools of measurement in the field of industry.	В3
c1	Conduct laboratory experiments safely to verify theoretical concepts related to electrical and electronics components and devices.	C3
c2	Employ the international standards and technical specifications and software tools to measurement and measuring instruments.	C2
d1	Assess personal commitment to electronics engineering tasks and effectively manage time and resources.	D3
d2	Function effectively in different working environments as an individual, and as a member of team.	D1

(A) Alignment Course Intended Learning Outcomes of Knowledge and Understanding to Teaching Strategies and Assessment Strategies:

Course Intended Learning Outcomes	Teaching strategies	Assessment Strategies

Prepared by	Head of Department	Quality Assurance Unit	Dean of the Faculty	Academic
Asst. Prof. Dr.	Asst. Prof. Dr. Adel	Assoc. Prof. Dr.	Prof. Dr. Mohammed	Development
Al-Eriany	Ahmed Al-Shakiri	Mohammad Algorafi	AL-Bukhaiti	Center & Quality Assurance
Abdulkafi				Assoc. Prof. Dr. Huda Al-Emad



a1-	Provide students with basic knowledge necessary for performing specific measurement tasks related to electrical	SeminarLaboratory & ReportsInteractive class	 Quizzes Testes Written Exams Homework Device the right Science between
a2-	and electronic circuits and systems.Understand the basic knowledge and understanding of choosing suitablemethods of measurement and suitable types of instruments for measuring different electrical and non-electrical quantities.	- Lectures - Seminar	 Project with Simulation Quizzes Testes Written Exams Homework Project with Simulation

(B) Alignment Course Intended Learning Outcomes of Intellectual Skills to Teaching Strategies and Assessment Strategies:

Strategies and instead of a degrees.						
Course Intended Learning Outcomes		Teaching strategies	Assessment Strategies			
b1-	Apply knowledge of mathematics	- Lectures	- Quizzes			
	and basic sciences in metrology of	- Seminar	- Testes			
	measurements to provide results	- Laboratory & Reports	- Written Exams			
	with an acceptable degree of	- Interactive class	- Homework			
	accuracy.	discussion	- Project with Simulation			
		- Lectures	- Quizzes			
b2-	Apply the modern methods and	- Seminar	- Testes			
	tools of measurement in the field of	- Laboratory & Reports	- Written Exams			
	industry.	- Interactive class	- Homework			
		discussion	- Project with Simulation			

$igodolmom{O}$ Alignment Course Intended Learning Outcomes of Professional and Practical Skills to				
Teaching Strategies and Assessment Strategies:				

Course Intended Learning Outcomes	Teaching strategies	Assessment Strategies

Prepared by	Head of Department	Quality Assurance Unit	Dean of the Faculty	Academic
Asst. Prof. Dr.	Asst. Prof. Dr. Adel	Assoc. Prof. Dr.	Prof. Dr. Mohammed	Development
Al-Eriany	Ahmed Al-Shakiri	Mohammad Algorafi	AL-Bukhaiti	Center & Quality Assurance
Abdulkafi				Assoc. Prof. Dr. Huda Al-Emad



c1-	Conduct laboratory experiments safely to verify theoretical concepts related to electrical and electronics components and devices.	 Lectures Seminar Laboratory & Reports Interactive class discussion 	 Quizzes Testes Written Exams Homework Project with Simulation
c2-	Employ the international standards and technical specifications and software tools to measurement and measuring instruments.	 Lectures Seminar Laboratory & Reports Interactive class discussion 	 Quizzes Testes Written Exams Homework Project with Simulation

(D) Alignment Course Intended Learning Outcomes of Transferable Skillsto Teaching Strategies and Assessment Strategies:

Duat	Strategies and Assessment Strategies.							
Со	urse Intended Learning Outcomes	Teaching strategies	Assessment Strategies					
d1-	Assess personal commitment to electronics engineering tasks and effectively manage time and resources.	- Laboratory & Reports	 Quizzes Testes Written Exams Homework Project with Simulation 					
d2-	Function effectively in different working environments as an individual, and as a member of team.	- Laboratory & Reports.	 Quizzes Testes Written Exams Homework Project with Simulation 					

IV.	IV. Course Content:					
A – 7	Theoretical Aspect	•				
Order	Units/Topics List	Learning Outcomes	Sub Topics List	Number of Weeks	Contact hours	

1 2	Head of Department Asst. Prof. Dr. Adel Ahmed Al-Shakiri	Quality Assurance Unit Assoc. Prof. Dr. Mohammad Algorafi	Dean of the Faculty Prof. Dr. Mohammed AL-Bukhaiti	Academic Development Center & Quality Assurance Assoc. Prof. Dr. Huda Al-Emad
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University of Sana'a Faculty of Engineering Department: Electrical engineering Title of the Program: All Electrical engineering



1.	International system of units and Basic terms	a1, a2, b1, b2, c1, c2, d1, d2	 Metric system of units. Accuracy, precision, sensitivity and resolution of measurement. 	1	2
2.	Errors of measurements	a1, a2, b1, b2, c1, c2, d1, d2	Systematic errors.Random errors.Gross errors	1	2
3.	Methods of measurements	a1, a2, b1, b2, c1, c2, d1, d2	 Direct methods of measurements. Indirect methods of measurements. Comparison methods of measurements 	1	2
4.	Errors of measuring instruments	a1, a2, b1, b2, c1, c2, d1, d2	 Analog measuring instruments – Accuracy Class (A.C.). Digital measuring instrument errors. 	1	2
5.	Analog measuring instrument, (PMMC) meters	a1, a2, b1, b2, c1, c2, d1, d2	 PMMC meters, - construction, principle of operation. Deflection, restoring and damping torques. 	1	2
6.	PMMC - Ammeters	a1, a2, b1, b2, c1, c2, d1, d2	 Basic Single- Range ammeter. Multi-Range ammeter. 	1	2
7.	PMMC - Voltmeter	a1, a2, b1, b2, c1, c2, d1, d2	 Basic Single- Range voltmeter. Multi-range voltmeter. Loading effect of voltmeter. 	1	2

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University of Sana'a Faculty of Engineering Department: Electrical engineering Title of the Program: All Electrical engineering



8.	Electro-dynamic wattmeter	a1, a2, b1, b2, c1, c2, d1, d2	 Electro-dynamic and ferro- dynamic materials. Basic wattmeter circuit. Active power and power factor. 	1	2
9.	DC balanced bridges and AC balanced bridges	a1, a2, b1, b2, c1, c2, d1, d2	 DC Balanced Resistive Wheatstone Bridge. Schering Balanced (ac) Bridge. Maxwell-Wien (ac) Balanced Bridge. 	1	2
10.	Transducers and measurement of non-electrical quantities	a1, a2, b1, b2, c1, c2, d1, d2	 Classification and physical Effects. Dynamic parameters and their correction. 	1	2
11.	Resistance Changing transducer	a1, a2, b1, b2, c1, c2, d1, d2	 Potentiometers. Resistive Transducer Detectors (RTDs). 	1	2
12.	Thermistors	a1, a2, b1, b2, c1, c2, d1, d2	 Measuring Circuits with Thermistors. Strain Gauges. Temperature Effects. 	1	2
13.	Capacitive Transducers and Inductive Transducers	a1, a2, b1, b2, c1, c2, d1, d2	Capacitive Transducers.Inductive Transducers.Thermocouple Transducers	1	2
14.	Digital Optical Transducers	a1, a2, b1, b2, c1, c2, d1, d2	Incremental Sensors.Digital Encoders.	1	2
Number	r of Weeks /and Unit	s Per Semester		14	28

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B - Pra	B - Practical Aspect:				
Order	Tasks/ Experiments	Number of Weeks	Contact hours	Learning Outcomes	
1.	An Experiment to be familiarize with Measuring Instruments and Tools and How to present a report.	1	2	a1, a2, b1, b2, c1, c2, d1, d2	
2.	Errors of Measurements and Systematic & random errors.	1	2	a1, a2, b1, b2, c1, c2, d1, d2	
3.	Single-Range & Multi-Range Ammeter.	1	2	a1, a2, b1, b2, c1, c2, d1, d2	
4.	Single-Range & Multi-Range Voltmeter and Loading Effect of Voltmeter.	1	2	a1, a2, b1, b2, c1, c2, d1, d2	
5.	Electro-dynamic Wattmeter and Active Power.	1	2	a1, a2, b1, b2, c1, c2, d1, d2	
6.	DC resistive Balanced Wheatstone Bridge.	1	2	a1, a2, b1, b2, c1, c2, d1, d2	
7.	Schering AC Capacitive Wheatstone Bridge and Maxwell-Wien Inductive Balanced Bridge.	1	2	a1, a2, b1, b2, c1, c2, d1, d2	
8.	Resistive Transducers and Potentiometers.	1	2	a1, a2, b1, b2, c1, c2, d1, d2	
9.	Thermocouple Transducers.	1	2	a1, a2, b1, b2, c1, c2, d1, d2	
10.	Capacitive Transducers.	1	2	a1, a2, b1, b2, c1, c2, d1, d2	
11.	Inductive Transducers.	1	2	a1, a2, b1, b2, c1, c2, d1, d2	
12.	Optical Transducers.	1	2	a1, a2, b1, b2, c1, c2, d1, d2	

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Number	of Weeks /and Units Per Semester	14	28	
14.	Review	1	2	a1, a2, b1, b2, c1,
13.	Simulated Test.	1	2	a1, a2, b1, b2, c1, c2, d1, d2

V. Teaching strategies of the course:

- Active Lectures
- Discussions.
- Laboratory hands-on work.
- Seminar
- Projects and Report Presentations.

VI.	Assignments:			
No	Assignments	Aligned CILOs(symbols)	Week Due	Mark
1.	Errors of Measurements. Methods of measurements.	a1, a2, b1, b2, c1, c2, d1, d2	$1^{st} \& 2^{ed}$	3
2.	Analog Measuring Instrument. Digital Measuring Instruments.	a1, a2, b1, b2, c1, c2, d1, d2	3 ^{ed} & 6 th	3
3.	Balanced DC & AC Bridges.	a1, a2, b1, b2, c1, c2, d1, d2	$7^{th} \& 9^{th}$	3
4.	Resistive Transducers.	a1, a2, b1, b2, c1, c2, d1, d2	10^{th} to 11^{th}	3
5.	Capacitive & Inductive Transducers.	a1, a2, b1, b2, c1, c2, d1, d2	12 th to 14 th	3
	Total			15

Prepared by Asst. Prof. Dr. Al-Eriany Abdulkafi Head of Department Asst. Prof. Dr. Adel Ahmed Al-Shakiri Quality Assurance Unit Assoc. Prof. Dr. Mohammad Algorafi Dean of the Faculty Prof. Dr. Mohammed AL-Bukhaiti Academic Development Center & Quality Assurance Assoc. Prof. Dr. Huda Al-Emad



VII	VII. Schedule of Assessment Tasks for Students During the Semester:				
No.	Assessment Method	Week Due	Mark	Proportion of Final Assessment	Aligned Course Learning Outcomes
1.	Assignments& Home Works	2 nd to 15 th	15	10%	a1, a2, b1, b2, c1, c2, d1, d2
2.	Lab work and experiments reports	4^{th} to 13^{th}	15	10%	a1, a2, b1, b2, c1, c2, d1, d2
3.	Midterm Exam	7 th	30	20%	a1, a2, b1, b2, c1, c2, d1
4.	Final Exam (Practical)	15 th	15	10%	a1, a2, b1, b2, c1, c2, d1
5.	Final Exam	16 th	75	50%	a1, a2, b1, b2, c1, c2, d1
	Sum		150	100%	

VIII. Learning Resources:

• Written in the following order: (Author - Year of publication – Title – Edition – Place of publication – Publisher).

1- Required Textbook(s) (maximum two).

- 1. HS Kalsi Electronic Instrument Mc Graw Hill 2nd Edition.
- 2. Curtis D. Johnson, Process Control Technology, Pearson international Edition 8th Edition
- 3. U. A. Bakshi, A. V. Bakshi, Measurement & Instrumentation, technical Publication.

2- E	ssential	References.	
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1. Electrical Measurement and Instrumentation, M. Sedlacek. Vladimir Haasz, Czech Technical University of Prague, Czech Republic, 1996.-

3- Electronic Materials and Web Sites etc.

1. Faculty Electronic Library.

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Al-Eriany Abdulkafi	Ahmed Al-Shakiri	Mohammad Algorafi	AL-Bukhaiti	1



IX	Course Policies:
1.	Class Attendance: - The students should have more than 75% of attendance according to rules and regulations of the faculty.
2.	Tardy: - The students should respect the timing of attending the lectures. They should attend within 15 minutes from starting of the lecture.
3.	Exam Attendance/Punctuality: - The student should attend the exam on time. The punctuality should be implemented according to rules and regulations of the faculty for mid-term exam and final exam.
4.	Assignments & Projects: - The assignment is given to the students after each chapter; the student has to submit all the assignments for checking on time.
5.	Cheating: - If any cheating occurred during the examination, the student is not allowed to continue and he has to face the examination committee for enquires.
6.	Plagiarism:If one student attends the exam on another behalf; he will be dismissed from the faculty according to the policy, rules and regulations of the university.
7.	 Other policies: All the teaching materials should be kept out the examination hall and mobile phones are not allowed. Mutual respect should be maintained between the student and his teacher and also among students. Failing in keeping this respect is subject to the policy, rules and regulations of the university.

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Reviewed	Vice Dean for Academic Affairs and Post Graduate Studies: Asst. Prof. Dr. Tarek
By	<u>A. Barakat</u>
	President of Quality Assurance Unit: Assoc. Prof. Dr. Mohammed Algorafi
	Name of Reviewer from the Department: Asst. Prof. Dr.Mohammed Al-Suraby
	Deputy Rector for Academic Affairs Asst. Prof. Dr. Ibrahim AlMutaa
	Assoc. Prof. Dr. Ahmed Mujahed
	Asst. Prof. Dr. Munasar Alsubri

Prepared by Asst. Prof. Dr. Al-Eriany Abdulkafi Head of Department Asst. Prof. Dr. Adel Ahmed Al-Shakiri Quality Assurance Unit Assoc. Prof. Dr. Mohammad Algorafi Dean of the Faculty Prof. Dr. Mohammed AL-Bukhaiti Academic Development Center & Quality Assurance Assoc. Prof. Dr. Huda Al-Emad



<u>Template for Course Plan of Electrical Measurements &</u> <u>Instrumentation</u>

I. Information about Faculty Member Responsible for the Course:							
Name of Faculty Member	Dr. Al-Eriany Abdulkafi	fi Office Hours					
Location & Telephone No.	771623637	SAT SUN MON TUE WED		THU			
E-mail akafi_abdul@yahoo.com							

II.	II. Course Identification and General Information:						
1-	Course Title:	Electrical Measurements and Instrumentations					
2-	Course Number & Code:	PME22	23				
			C.	Н		Total	
3-	Credit hours:	Th.	Tu.	Pr.	Tr.	Total	
		2	-	2	-	3	
4-	Study level/year at which this course is	Third Level / First Semester					
	offered:						
5-	Pre –requisite (if any):	Electrical Circuits, Electronics					
6-	Co –requisite (if any):	None.					
7-	Program (s) in which the course is offered	Electrical Eng. Dept					
8-	Language of teaching the course:	English & Arabic					
9-	System of Study:	Regular study					
10-	Mode of delivery:	Lectures					

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1	1-	Location of teaching the course:	Faculty of Engineering, Sana'a University

III. Course Description:

This course provides students with basic knowledge and understanding necessary for performing specific measurement tasks. The course exposes students with international system of units, main definitions and terms related to measurement and measuring instruments, different types of error that appear in results of measurement and how they are expressed in results of measurement. This course gives students a good knowledge to several types of measuring instruments and some important types of sensors or detectors that are used to find non-electrical quantities. Finally, the course equipped students with sufficient knowledge and ability to choose suitable measuring instrument and suitable method of measurement including simulation software and tools.

IV. Intended learning outcomes (ILOs) of the course:

- Brief summary of the knowledge or skill the course is intended to develop:
 - **1.** Demonstrate performing specific measurement tasks related to electrical and electronic circuits and systems.
 - **2.** Apply knowledge of mathematics and basic sciences in metrology of measurements to provide results with an acceptable degree of accuracy.
 - **3.** Select the suitable methods of measurement and suitable types of instruments for measuring different electrical and non-electrical quantities.
 - 4. Analyze the modern methods and tools of measurement in the field of industry.
 - **5.** Conduct laboratory experiments safely to verify theoretical concepts related to electrical and electronics components and devices.
 - **6.** Employ the international standards and technical specifications and software tools to measurement and measuring instruments .
 - **7.** Assess personal commitment to electronics engineering tasks and effectively manage time and resources.

Prepared by Asst. Prof. Dr. Al-Eriany Abdulkafi	Head of Department Asst. Prof. Dr. Adel Ahmed Al-Shakiri	Quality Assurance Unit Assoc. Prof. Dr. Mohammad Algorafi	Dean of the Faculty Prof. Dr. Mohammed AL-Bukhaiti	Academic Development Center & Quality Assurance Assoc. Prof. Dr. Huda Al-Emad
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8. Function effectively in different working environments as an individual, and as a member of team.

V	V. Course Content:							
A – 7	A – Theoretical Aspect:							
Order	Units/Topics List	Sub Topics List	Number of Weeks	Contact hours				
1.	International system of units and Basic terms	 Metric system of units. Accuracy, precision, sensitivity and resolution of measurement. 	1 st	2				
2.	Errors of measurements	Systematic errors.Random errors.Gross errors	2 nd	2				
3.	Methods of measurements	Direct methods of measurements.Indirect methods of measurements.Comparison methods of measurements	3 rd	2				
4.	Errors of measuring instruments	 Analog measuring instruments – Accuracy Class (A.C.). Digital measuring instrument errors. 	4 th	2				
5.	Analog measuring instrument, (PMMC) meters	 PMMC meters, - construction, principle of operation. Deflection, restoring and damping torques. 	5 th	2				
6.	PMMC - Ammeters	Basic Single- Range ammeter.Multi-Range ammeter.	6 th	2				
7.	Midterm Exam	 Previous topics 	7 th	2				
8.	PMMC - Voltmeter	 Basic Single- Range voltmeter. 	8 th	2				

Prepared by Asst. Prof. Dr. Al-Eriany Abdulkafi Head of Department Asst. Prof. Dr. Adel Ahmed Al-Shakiri Quality Assurance Unit Assoc. Prof. Dr. Mohammad Algorafi Dean of the Faculty Prof. Dr. Mohammed AL-Bukhaiti Academic Development Center & Quality Assurance Assoc. Prof. Dr. Huda Al-Emad

University of Sana'a Faculty of Engineering Department: Electrical engineering Title of the Program: All Electrical engineering



		 Multi-range voltmeter. 		
		 Loading effect of voltmeter. 		
9.	Electro-dynamic wattmeter	 Electro-dynamic and ferro-dynamic materials. Basic wattmeter circuit. Active power and power factor. 	9 th	2
10.	DC balanced bridges and AC balanced bridges	 DC Balanced Resistive Wheatstone Bridge. Schering Balanced (ac) Bridge. Maxwell-Wien (ac) Balanced Bridge. 	10 th	2
11.	Transducers and measurement of non- electrical quantities	Classification and physical Effects.Dynamic parameters and their correction.	11 th	2
12.	Resistance Changing transducer	Potentiometers.Resistive Transducer Detectors (RTDs).	12 th	2
13.	Thermistors	Measuring Circuits with Thermistors.Strain Gauges.Temperature Effects.	13 th	2
14.	Capacitive Transducers and Inductive Transducers	Capacitive Transducers.Inductive Transducers.Thermocouple Transducers	14 th	2
15.	Digital Optical Transducers	Incremental Sensors.Digital Encoders.	15 th	2
16.	Final Exam	 All topics 	16 th	2
Numbe	r of Weeks /and Units Pe	er Semester	16	32

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B - Pra	B - Practical Aspect:						
Order	Tasks/ Experiments	Number of Weeks	Contact hours				
1.	An Experiment to be familiarize with Measuring Instruments and Tools and How to present a report.		2				
2.	Errors of Measurements and Systematic & random errors.	2^{nd}	2				
3.	Single-Range & Multi-Range Ammeter.	3 rd	2				
4.	Single-Range & Multi-Range Voltmeter and Loading Effect of Voltmeter.	4 th	2				
5.	Electro-dynamic Wattmeter and Active Power.	5 th	2				
6.	DC resistive Balanced Wheatstone Bridge.	6 th	2				
7.	Schering AC Capacitive Wheatstone Bridge and Maxwell-Wien Inductive Balanced Bridge.	7^{th}	2				
8.	Resistive Transducers and Potentiometers.	8 th	2				
9.	Thermocouple Transducers.	9 th	2				
10.	Capacitive Transducers.	10 th	2				
11.	Inductive Transducers.	11 th	2				
12.	Optical Transducers.	12 th	2				
13.	Simulated Test.	13 th	2				
14.	Review	14 th	2				
15.	Final Practical Exam	15 th	2				
Numbe	r of Weeks /and Units Per Semester	15	30				

VI. Teaching strategies of the course:

- Active Lectures
- Discussions.

Prepared by Head of Department Quality Assurance Unit Dean of the Faculty Academic Asst. Prof. Dr. Adel Asst. Prof. Dr. Assoc. Prof. Dr. Prof. Dr. Mohammed Development Center & Quality Assurance Al-Eriany Ahmed Al-Shakiri Mohammad Algorafi AL-Bukhaiti Abdulkafi Assoc. Prof. Dr. Huda Al-Emad



- Laboratory hands-on work.
- Seminar
- Projects and Report Presentations.

VII. Assignments:						
No	Assignments	Aligned CILOs(symbols)	Week Due	Mark		
1.	Errors of Measurements. Methods of measurements.	a1, a2, b1, b2, c1, c2, d1, d2	$1^{st} \& 2^{ed}$	3		
2.	Analog Measuring Instrument. Digital Measuring Instruments.	a1, a2, b1, b2, c1, c2, d1, d2	3 ^{ed} & 6 th	3		
3.	Balanced DC & AC Bridges.	a1, a2, b1, b2, c1, c2, d1, d2	$7^{th} \& 9^{th}$	3		
4.	Resistive Transducers.	a1, a2, b1, b2, c1, c2, d1, d2	$10^{\text{th}} \text{to} 11^{\text{th}}$	3		
5.	Capacitive & Inductive Transducers.	a1, a2, b1, b2, c1, c2, d1, d2	12 th to 14 th	3		
	Total			15		

VIII. Schedule of Assessment Tasks for Students During the Semester:

No.	Assessment Method	Week Due	Mark	Proportion of Final Assessment
1.	Assignments& Home Works	2^{nd} to 15^{th}	15	10%
2.	Lab work and experiments reports	4^{th} to 13^{th}	15	10%
3.	Midterm Exam	7 th	30	20%
4.	Final Exam (Practical)	15 th	15	10%
5.	Final Exam	16 th	75	50%
	Sum		150	100%

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IX. Learning Resources:					
• Written in the following order: (Author - Year of publication – Title – Edition – Place of publication – Publisher).					
1- Required Textbook(s) (maximum two).					
 HS Kalsi Electronic Instrument Mc Graw Hill 2nd Edition. Curtis D. Johnson, Process Control Technology, Pearson international Edition 8th Edition U. A. Bakshi, A. V. Bakshi, Measurement & Instrumentation, technical Publication. 					
2- Essential References.					
 Electrical Measurement and Instrumentation, M. Sedlacek. Vladimir Haasz, Czech Technical University of Prague, Czech Republic, 1996 					
3- Electronic Materials and Web Sites etc.					
1. Faculty Electronic Library.					

	X. Course Policies:
1.	Class Attendance:The students should have more than 75% of attendance according to rules and regulations of the faculty.
2.	Tardy:The students should respect the timing of attending the lectures. They should attend within 15 minutes from starting of the lecture.
3.	 Exam Attendance/Punctuality: The student should attend the exam on time. The punctuality should be implemented according to rules and regulations of the faculty for mid-term exam and final exam.
4.	Assignments & Projects:The assignment is given to the students after each chapter; the student has to submit all the assignments for checking on time.

Prepared by	Head of Department	Quality Assurance Unit	Dean of the Faculty	Academic
Asst. Prof. Dr.	Asst. Prof. Dr. Adel	Assoc. Prof. Dr.	Prof. Dr. Mohammed	Development
Al-Eriany	Ahmed Al-Shakiri	Mohammad Algorafi	AL-Bukhaiti	Center & Quality Assurance
Abdulkafi				Assoc. Prof. Dr. Huda Al-Emad



5.	Cheating:
	- If any cheating occurred during the examination, the student is not allowed to continue and
	he has to face the examination committee for enquires.
6.	Plagiarism:
	- If one student attends the exam on another behalf; he will be dismissed from the faculty
	according to the policy, rules and regulations of the university.
7.	Other policies:
	- All the teaching materials should be kept out the examination hall and mobile phones are not
	allowed.
	- Mutual respect should be maintained between the student and his teacher and also among
	students. Failing in keeping this respect is subject to the policy, rules and regulations of the
	university.

Prepared by Asst. Prof. Dr. Al-Eriany Abdulkafi Head of Department Asst. Prof. Dr. Adel Ahmed Al-Shakiri Quality Assurance Unit Assoc. Prof. Dr. Mohammad Algorafi Dean of the Faculty Prof. Dr. Mohammed AL-Bukhaiti Academic Development Center & Quality Assurance Assoc. Prof. Dr. Huda Al-Emad