

7- Course Specification of: Health, Safety and Environment Management

Couse Code (CE594)

I. General Information About the Course:					
1.	Course Title:	Health, Safety and Environment Management			
2.	Course Code and Number:	CE594			
3.	Credit Hours:	Credit Hours			Total
		Lecture	Practical	Seminar/Tutorial	
		4	-	-	4
4.	Study Level and Semester:	First Semester			
5.	Pre-requisites (if any):	-			
6.	Co-requisites (if any):	-			
7.	Program (s) in which the course is offered:	MSc. in Engineering Project Management			
8.	Language of teaching the course:	English and/or Arabic			
9.	Study System:	Courses & Thesis			
10.	Prepared By:	Prof. Dr. Eng. Omar H. Al-Sakaf			
11.	Reviewed by:	Prof. Dr. Wael Al-Aghbari			
12.	Date of Approval:				

II. Course Description:

This course aims to teach the science and practice of health, safety and environment HSE management in the context of a team approach. It delivers an understanding of what constitutes an HSE management system and how these systems are applied in the different engineering disciplines to integrate health, safety and environment issues in all activities of the engineering profession and throughout the project life cycle as well. On successful completion of the course, students should be in a position to identify, evaluate and provide solutions to a wide range of health, safety and environmental problems, and function well in a multi-disciplinary team. The comprehensive syllabus recognizes the importance of technical and practical skills as well as the need for good management skills and critical thinking.

III. Course Intended Learning Outcomes (CILOs):

Upon successful completion of **Health, Safety and Environment Management** Course, the graduates will be able to:

- a1 - Demonstrate understanding of the health, safety and environment (HSE) legal and behavioral issues and the consequent responsibilities relevant to HSE management practices in the engineering profession.
- a2 - Recognize the dynamically changing HSE practices in increasing complex disciplines of engineering and industrial setup.
- b1 - Design appropriate HSE management systems to improve productivity, quality and overall performance.
- b2 - Develop efficient systems for HSE management based on principles for experience feedback and learning.

- c1 - Apply acquired knowledge on real cases to understand businesses' working environment organization and to master the concept HSE risk in relation to work environment and methods for evaluation.
- c2 - Select methods for HSE systems analysis for a given technical system and reflect on the differences and suitability of the methods.
- d1 - Function effectively as an individual or leader in diverse teams and in multi-disciplinary settings so as to provide practical solutions to HSE problems.
- d2 - Communicate effectively on the impact of HSE solutions on productivity, quality and society at large.

IV. Alignment of Course Intended Learning Outcomes (CILOs) to Program Intended Learning Outcomes (PILOs)

CILOs		PILOs	
i. Knowledge and Understanding: Upon successful completion of the Health, Safety and Environment Management Course , the graduates will be able to:		I. Knowledge and Understanding: Upon successful completion of the MSc. Program in Engineering Project Management , the graduates will be able to:	
a1.	Demonstrate understanding of the health, safety and environment (HSE) legal and behavioral issues and the consequent responsibilities relevant to HSE management practices in the engineering profession.	A1.	Describe the various project management knowledge areas.
		A2.	Demonstrate knowledge and understanding of planning, analysis, supervision and monitoring and control of works related to the engineering disciplines.
a2.	Recognize the dynamically changing HSE practices in increasing complex disciplines of engineering and industrial setup.	A3.	Demonstrate knowledge and understanding of methodology, research planning, and analysis techniques.
		A4.	Demonstrate knowledge and understanding of skills and techniques of engineering and management to execute contemporary projects and operations effectively and efficiently
j. Cognitive/ Intellectual Skills: Upon successful completion of the Health, Safety and Environment Management , the graduates will be able to:		J. Cognitive/ Intellectual Skills: Upon successful completion of the MSc. Program in Engineering Project Management , the graduates will be able to:	
b1.	Design appropriate HSE management systems to improve productivity, quality and overall performance.	B1.	Identify, analyze, formulate, and solve engineering problems that involve constrained resources considering factors such as socio-economic, environmental, health and safety.
b2.	Develop efficient systems for HSE	B2.	Critically evaluate decision making

	management based on principles for experience feedback and learning.		techniques to aid management judgement;
		B3.	Engage in analytical and critical thinking with respect to the planning of engineering design and development projects;
		B4.	Formulate hypothesis, design and perform experiments/research scientifically to solve and explain observed phenomena.
k. Professional and Practical Skills: Upon successful completion of the Health, Safety and Environment Management Course , the graduates will be able to:		K. Professional and Practical Skills: Upon successful completion of the MSc. Program in Engineering Project Management , the graduates will be able to:	
c1.	Apply acquired knowledge on real cases to understand businesses' working environment organization and to master the concept HSE risk in relation to work environment and methods for evaluation.	C1.	Apply expertly several different techniques used in the management and control of projects.
		C2.	Collect, interpret, and use data effectively to make decisions and assess their associated impacts including socio-economic, environmental, health and safety.
c2.	Select methods for HSE systems analysis for a given technical system and reflect on the differences and suitability of the methods.	C3.	Initiate, plan, execute, and close out a project utilizing project management concepts.
I. Transferable Skills: Upon successful completion of the Health, Safety and Environment Management , the graduates will be able to:		L. Transferable Skills: Upon successful completion of the MSc. Program in Engineering Project Management , the graduates will be able to:	
d1.	Function effectively as an individual or leader in diverse teams and in multi-disciplinary settings so as to provide practical solutions to HSE problems.	D1.	Prepare a complete thesis and reports, present the ideas clearly and defend them.
		D2.	Balance professional and ethical responsibilities including contemporary issues and environmental awareness.
d2.	Communicate effectively on the impact of HSE solutions on productivity, quality and society at large.	D3.	Conduct independently and communicate research that advances and extends knowledge and scholarship in related fields.

V. Alignment of CILOs to Teaching and Assessment Strategies

i. Alignment of Knowledge and Understanding CILOs:

	Knowledge and Understanding CILOs	Teaching Strategies	Assessment Strategies
a1.	Demonstrate understanding of the	▪ Lectures	▪ Group work

	health, safety and environment (HSE) legal and behavioral issues and the consequent responsibilities relevant to HSE management practices in the engineering profession.	<ul style="list-style-type: none"> ▪ Demonstrations ▪ Interactive class discussions 	<ul style="list-style-type: none"> ▪ Assignments ▪ Presentations ▪ Exams
a2.	Recognize the dynamically changing HSE practices in increasing complex disciplines of engineering and industrial setup.		

j. Alignment of Intellectual Skills CILOs:

Intellectual Skills CILOs		Teaching Strategies	Assessment Strategies
b1.	Design appropriate HSE management systems to improve productivity, quality and overall performance.	<ul style="list-style-type: none"> ▪ Lectures ▪ Demonstrations ▪ Interactive class discussion 	<ul style="list-style-type: none"> ▪ Assignments ▪ Presentations ▪ Exams
b2.	Develop efficient systems for HSE management based on principles for experience feedback and learning.		

k. Alignment of Professional and Practical Skills CILOs:

Professional and Practical Skills CILOs		Teaching Strategies	Assessment Strategies
c1.	Apply acquired knowledge on real cases to understand businesses' working environment organization and to master the concept HSE risk in relation to work environment and methods for evaluation.	<ul style="list-style-type: none"> ▪ Lectures ▪ Demonstrations ▪ Interactive class discussion 	<ul style="list-style-type: none"> ▪ Assignments ▪ Presentations ▪ Exams
c2.	Select methods for HSE systems analysis for a given technical system and reflect on the differences and suitability of the methods.		

l. Alignment of Transferable (General) Skills CILOs:

Transferable (General) Skills CILOs		Teaching Strategies	Assessment Strategies
d1.	Function effectively as an individual or leader in diverse teams and in multi-disciplinary settings so as to provide practical solutions to HSE problems.	<ul style="list-style-type: none"> ▪ Demonstrations ▪ Interactive class discussion 	<ul style="list-style-type: none"> ▪ Assignments ▪ Presentations.
d2.	Communicate effectively on the impact of HSE solutions on productivity, quality and society at large.		

VI. Course Content

7. Theoretical Aspect

Order	Topic List / Units	Sub -Topics List	Number of Weeks	Contact Hours	Course ILOs
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1	Introduction	<ul style="list-style-type: none"> • Health, safety and the environment • HSE management and its relation to business success and growth of companies • Reasons for considering health, safety and environment • Cost of accidents 	1	4	a.1, a.2, b.1, b.2
2	Health and Safety	<ul style="list-style-type: none"> • Worker safety and health • Property safeguarding • Main causes of accidents • Hierarchy of safety controls 	2	8	a.1, a.2, b.1, b.2, c.1, c.2
3	Environmental Protection and Climate Change	<ul style="list-style-type: none"> • Environmental hazards <ul style="list-style-type: none"> - Air pollution - Waste management • Pollution control methodologies • Environmental permits • Regulatory compliance and reporting • Environmental sustainability • Mitigation & adaptation to climate change adverse impacts • Environmental costing/accounting • Introduction to EIA, need and scope of EIA 	2	8	a.1, a.2, b.1, b.2, c.1, c.2, d.2
4	HSE Legislative and Regulatory Framework	<ul style="list-style-type: none"> • Laws, regulations and management systems • International standards • Law enforcement 	1	4	a.1, a.2, b.1, b.2, c.1, c.2
5	Midterm Exam		1	4	a.1, a.2, b.1, b.2
6	HSE Management Systems	H&S management systems, ISO 45001	2	8	a.1, a.2, b.1, b.2, c.1, c.2, d.1, d.2
		Environmental management systems, ISO 14001	2	8	
7	Integrating HSE into Engineering Projects	<ul style="list-style-type: none"> • Project management approach to HSE • Integrating risk management throughout project life cycle • HSE managers as project managers • HSE organization structure • Risk management cycle (PDCA cycle) • HSE software 	1	4	a.1, a.2, b.1, b.2, c.1, c.2, d.1, d.2

		<ul style="list-style-type: none"> HSE management plans <ul style="list-style-type: none"> H&S management plans Environmental management plans Combined HSE management plans 			
8	HSE Auditing	<ul style="list-style-type: none"> Consequences of Poor HSE management The importance of HSE audits The concept of compliance in the HSE context The major auditing steps as described in ISO 19011 (and ISO/IEC 17021) <ul style="list-style-type: none"> Prepare audit activities Conduct the audit Conclude the audit Write the audit report and follow up The consequences of HSE non-compliance 	1	4	a.1, a.2, b.1, b.2, c.1, c.2, d.1, d.2
9	Case Studies – HSE Approaches for Selected Engineering Projects	<ul style="list-style-type: none"> Energy and renewable energy projects Construction projects Oil & gas projects Industrial projects HSE auditing 	2	8	a.1, a.2, b.1, b.2, c.1, c.2, d.1, d.2
10	Final Exam		1	4	a.1, a.2, b.1, b.2, c.1, c.2, d.1, d.2
Number of Weeks /and Contact Hours Per Semester			16	64	

8. Practical Aspect		NA		
Order	Practical / Tutorials topics	Number of Weeks	Contact Hours	Course ILOs
1				
2				
Number of Weeks /and Contact Hours Per Semester				

9. Tutorial Aspect:		NA		
No.	Tutorial	Number of Weeks	Contact Hours	Learning Outcomes (CILOs)

9. Tutorial Aspect:		NA		
No.	Tutorial	Number of Weeks	Contact Hours	Learning Outcomes (CLOs)
1				
2				
Number of Weeks /and Units Per Semester		15	30	

VII. Teaching Strategies:

- Formal lectures
- Interactive discussions
- Group work
- Presentations

VIII. Assessment Methods of the Course:

- Group work
- Assignments
- Presentations
- Written Exams

IX. Tasks and Assignments:

No	Assignments/ Tasks	Individual/ Group	Mark	Week Due	CLOs (symbols)
1	<ul style="list-style-type: none"> • Readings: Each week readings; based on each reading/topic, a written assignment will be issued. Students will be asked to write synthetic essays and/or complete analyses pertaining to the reading materials. These will be short (>4, <5 pages double spaced) pieces. • Each work assigned for reading will have 1 or 2 presenters assigned to it from the class. • In general students will be asked to describe the main points of the paper and to offer a critique of the contents. • Students are expected to prepare for class by reading the assigned reading prior to the class for which they are listed, and to participate in class sessions/group discussions. • By the end of the semester (Week 14), Student Groups will submit their Final Activity Report and deliver a PowerPoint 	Group	30	3-14	a.1, a.2, b.1, b.2, c.1, c.2, d.1, d.2

	presentation within a plenary session.			
Total Score		30	-	-

X. Learning Assessment:					
No .	Assessment Tasks	Week due	Mark	Proportion of Final Assessment	CILOs
1	Assignments	3-14	30	30%	a.1, a.2, b.1, b.2, c.1, c.2, d.1, d.2
2	Mid-Term Exam	9	20	20%	a.1, a.2, b.1, b.2, c.1, c.2, d.1
3	Final Exam	16	50	50%	
Total			100	100%	-

VIII Learning Resources and Facilities
1- Required Textbook(s)
<ul style="list-style-type: none"> • Frances Alston and Emily J. Millikin, 'Guide to Environment Safety & Health Management', CRC Press, 2016. • Omar Al-Sakaf, 'Introduction to Industrial Safety', First Edition, 2016.
2- Essential References
<ul style="list-style-type: none"> • Stephen Asbury, ' Health and Safety, Environment and Quality Audits - A Risk-based Approach, 3rd Edition, Routledge-Taylor & Francis Group, 2018. • Iñaki Heras-Saizarbitoria (Editor), 'ISO 9001, ISO 14001, and New Management Standards', Springer, 2018.
3- Electronic Materials and Websites etc.
<ul style="list-style-type: none"> • Course Power Point. • Video clips. • Links to information resources.
Educational and research Facilities and Equipment Required
Technology Resources (AV, data show, Smart Board, software, etc.)
Data Show, Internet Access
Other Resources (Specify, e.g. if specific laboratory equipment is required, list requirements or attach a list)
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iii. الضوابط والسياسات المتبعة في المقرر Course Policies	
بعد الرجوع للوائح الجامعة يتم كتابة السياسة العامة للمقرر فيما يتعلق بالآتي:	
1	<p>سياسة حضور الفعاليات التعليمية Class Attendance:</p> <ul style="list-style-type: none"> - يلتزم الطالب بحضور 75% من المحاضرات ويحرم في حال عدم الوفاء بذلك. - يقدم أستاذ المقرر تقريراً بحضور وغياب الطلاب للقسم ويحرم الطالب من دخول الامتحان في حال تجاوز الغياب 25% ويتم اقرار الحرمان من مجلس القسم.
2	<p>الحضور المتأخر Tardy:</p> <ul style="list-style-type: none"> - يسمح للطالب حضور المحاضرة إذا تأخر لمدة ربع ساعة لثلاث مرات في الفصل الدراسي، وإذا تأخر زيادة عن ثلاث مرات يحذر شفويًا من أستاذ المقرر، وعند عدم الالتزام يمنع من دخول المحاضرة.
3	<p>ضوابط الامتحان Exam Attendance/Punctuality:</p> <ul style="list-style-type: none"> - لا يسمح للطالب دخول الامتحان النهائي إذا تأخر مقدار (20) دقيقة من بدء الامتحان - إذا تغيب الطالب عن الامتحان النهائي تطبق اللوائح الخاصة بنظام الامتحان في الكلية.
4	<p>التعيينات والمشاريع Assignments & Projects:</p> <ul style="list-style-type: none"> - يحدد أستاذ المقرر نوع التعيينات في بداية الفصل ويحدد مواعيد تسليمها وضوابط تنفيذ التكاليف وتسليمها. - إذا تأخر الطالب في تسليم التكاليف عن الموعد المحدد يحرم من درجة التكليف الذي تأخر في تسليمه.
5	<p>الغش Cheating:</p> <ul style="list-style-type: none"> - في حال ثبوت قيام الطالب بالغش في الامتحان النصفى أو النهائي تطبق عليه لائحة شؤون الطلاب. - في حال ثبوت قيام الطالب بالغش أو النقل في التكاليف والمشاريع يحرم من الدرجة المخصصة للتكليف.
6	<p>الانتحال Plagiarism:</p> <ul style="list-style-type: none"> - في حالة وجود شخص ينتحل شخصية طالب لأداء الامتحان نيابة عنه تطبق اللائحة الخاصة بذلك
7	<p>سياسات أخرى Other policies:</p> <ul style="list-style-type: none"> - أي سياسات أخرى مثل استخدام الموبايل أو مواعيد تسليم التكاليف الخ

Academic Year:

Course Plan (Syllabus): Health, Safety and Environment Management

I. Information about Faculty Member Responsible for the Course:							
Name	Prof. Dr. Eng. Omar H. Al-Sakaf	Office Hours					
Location & Telephone No.	Faculty of Engineering Mobile: 733772328/773332328	SAT	SUN	MON	TUE	WED	THU
E-mail	oalsakaf@gmail.com oalsakaf@yahoo.com		08:00 - 12:00				

II. General Information about the Course:					
19	Course Title	Health, Safety and Environment Management			
20	Course Code and Number	CE594			
21	Credit Hours	Credit Hours			Total
		Lecture	Practical	Seminar/Tutorial	
		4	-	-	4
22	Study Level and Semester	Second Semester			
23	Pre-requisites	-			
24	Co-requisite	-			
25	Program (s) in which the course is offered	MSc. in Engineering Project Management			
26	Language of teaching the course	English			
27	Location of teaching the course	Faculty of Engineering			

II. Course Description:

This course aims to teach the science and practice of health, safety and environment HSE management in the context of a team approach. It delivers an understanding of what constitutes an HSE management system and how these systems are applied in the different engineering disciplines to integrate health, safety and environment issues in all activities of the engineering profession and throughout the project life cycle as well. On successful completion of the course, students should be in a position to identify, evaluate and provide solutions to a wide range of health, safety and environmental problems, and function well in a multi-disciplinary team. The comprehensive syllabus recognizes the importance of technical and practical skills as well as the need for good management skills and critical thinking.

IV. Course Intended Learning Outcomes (CILOs):

Upon successful completion of Health, Safety and Environment Management Course, the graduates will be able to:

- a1 - Demonstrate understanding of the health, safety and environment (HSE) legal and behavioral issues and the consequent responsibilities relevant to HSE management practices in the engineering profession.
- a2 - Recognize the dynamically changing HSE practices in increasing complex disciplines of engineering and industrial setup.
- b1 - Design appropriate HSE management systems to improve productivity, quality and overall performance.
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- c1 - Apply acquired knowledge on real cases to understand businesses' working environment organization and to master the concept HSE risk in relation to work environment and methods for evaluation.
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- d1 - Function effectively as an individual or leader in diverse teams and in multi-disciplinary settings so as to provide practical solutions to HSE problems.
- d2 - Communicate effectively on the impact of HSE solutions on productivity, quality and society at large.

XI. Course Content

A – Theoretical Aspects

Order	Topics List	Week Due	Contact Hours
1	Introduction	Week 1	4
2	Health and Safety	Week 2 - 3	8
3	Environmental Protection and Climate Change	Week 4 - 5	8
4	HSE Legislative and Regulatory Framework	Week 6	4
5	HSE Management Systems - H&S management systems, ISO 45001	Week 7 - 8	8
6	Midterm Exam	Week 9	4
7	HSE Management Systems - Environmental management systems, ISO 14001	Week 10 - 11	8
8	Integrating HSE into Engineering Projects	Week 12	4
9	HSE Auditing	Week 13	4
10	Case Studies – HSE Approaches for Selected Engineering Projects	Week 14 - 15	8
11	Final Exam	Week 16	4

XI. Course Content

A – Theoretical Aspects

Number of Weeks and Units Per Semester	16	64
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5. Practical Aspect NA

Order	Practical / Tutorials topics	Number of Weeks	Contact Hours	Course ILOs
1				
2				
Number of Weeks /and Contact Hours Per Semester				

6. Training/ Tutorials/ Exercises Aspects: NA

Order	Tutorials/ Exercises	Week Due	Contact Hours
1			
2			
Number of Weeks /and Contact Hours Per Semester			

V. Teaching Strategies:

- Formal lectures
- Interactive discussions
- Group work
- Presentations

VI. Assessment Methods of the Course:

- Group work
- Assignments
- Presentations
- Written Exams

IX. Tasks and Assignments:

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	<ul style="list-style-type: none"> Students are expected to prepare for class by reading the assigned reading prior to the class for which they are listed, and to participate in class sessions/group discussions. By the end of the semester (Week 14), Student Groups will submit their Final Activity Report and deliver a PowerPoint presentation within a plenary session. 			
Total Score			30	-

XI. Learning Assessment:				
No.	Assessment Tasks	Week due	Mark	Proportion of Final Assessment
1	Assignments	3-14	30	30%
2	Mid-Term Exam	9	20	20%
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Total			100	100%

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2	<p>الحضور المتأخر Tardy:</p> <ul style="list-style-type: none"> - يسمح للطالب حضور المحاضرة إذا تأخر لمدة ربع ساعة لثلاث مرات في الفصل الدراسي، وإذا تأخر زيادة عن ثلاث مرات يحذر شفويًا من أستاذ المقرر، وعند عدم الالتزام يمنع من دخول المحاضرة.
3	<p>ضوابط الامتحان Exam Attendance/Punctuality:</p> <ul style="list-style-type: none"> - لا يسمح للطالب دخول الامتحان النهائي إذا تأخر مقدار (20) دقيقة من بدء الامتحان - إذا تغيب الطالب عن الامتحان النهائي تطبق اللوائح الخاصة بنظام الامتحان في الكلية.
4	<p>التعيينات والمشاريع Assignments & Projects:</p> <ul style="list-style-type: none"> - يحدد أستاذ المقرر نوع التعيينات في بداية الفصل ويحدد مواعيد تسليمها وضوابط تنفيذ التكاليف وتسليمها. - إذا تأخر الطالب في تسليم التكاليف عن الموعد المحدد يحرم من درجة التكليف الذي تأخر في تسليمه.
5	<p>الغش Cheating:</p> <ul style="list-style-type: none"> - في حال ثبوت قيام الطالب بالغش في الامتحان النصفى أو النهائي تطبق عليه لائحة شؤون الطلاب. - في حال ثبوت قيام الطالب بالغش أو النقل في التكاليف والمشاريع يحرم من الدرجة المخصصة للتكليف.
6	<p>الانتحال Plagiarism:</p> <ul style="list-style-type: none"> - في حالة وجود شخص ينتحل شخصية طالب لأداء الامتحان نيابة عنه تطبق اللائحة الخاصة بذلك
7	<p>سياسات أخرى Other policies:</p> <ul style="list-style-type: none"> - أي سياسات أخرى مثل استخدام الموبايل أو مواعيد تسليم التكاليف الخ