

5- Course Specification of: Project Monitoring and Controlling

Course Code (CE593)

XII. General Information About the Course:				
13.	Course Title:	Project Monitoring and Controlling		
14.	Course Code and Number:	CE593		
15.	Credit Hours:	Credit Hours		Total
		Lecture	Practical	
		4	-	-
16.	Study Level and Semester:	Second Semester		
17.	Pre-requisites (if any):	-		
18.	Co-requisites (if any):	-		
19.	Program (s) in which the course is offered:	MSc. in Engineering Project Management		
20.	Language of teaching the course:	English and Arabic		
21.	Study System:	Courses & Thesis		
22.	Prepared By:	Dr. Tarek Abdullah Barakat		
23.	Reviewed by:	Prof. Dr. Omar Hassan Al-Sakaf		
24.	Date of Approval:			

XIII. Course Description:
<p>This course covers advanced topics in project monitoring and controlling across knowledge areas in accordance with the Project Management Body of Knowledge (PMBOK). The course provides the tools and techniques to monitor, evaluate and control the project. This is essential for project management team members as they are responsible for the successful implementation of the project to achieve its goals. Students will learn about the various elements, processes, and concepts to evaluate the project status, monitor project progress, and learn how to respond to variances and changes on projects.</p>

XIV. Course Intended Learning Outcomes (CILOs):
<p>Upon successful completion of the Project Monitoring and Controlling Course, the graduates will be able to:</p> <ul style="list-style-type: none"> a1 - Understand the overall processes of monitoring and controlling projects within every knowledge area including integration, time, scope and cost management. a2 - Understand the principles, concepts, and tools used in project management for monitoring and controlling projects. b1 - Analyze the collected project data during implementation to compare with the project management plan. b2 - Assess and evaluate variances and changes evident from the collected project data relative to the project management plan to compare options and arrive at feasible solutions. c1 - Apply the principles and concepts of project monitoring and controlling in all the knowledge areas including integration, scope, time and cost management. c2 - Prepare an integrated monitoring and controlling system and plan incorporating all knowledge areas and the various components of the project to effectively monitor and

control the project.

d1 - Attain appropriate effective written and oral communication skills.

d2 - Function effectively as an individual or within diverse and multi-disciplinary teams for successful project management.

XV. Alignment of Course Intended Learning Outcomes (CILOs) to Program Intended Learning Outcomes (PILOs)

CILOs		PILOs	
e. Knowledge and Understanding: Upon successful completion of the Project Monitoring and Controlling Course , the graduates will be able to:		E. Knowledge and Understanding: Upon successful completion of the MSc. Program in Engineering Project Management , the graduates will be able to:	
a1.	Understand the overall processes of monitoring and controlling projects within every knowledge area including integration, time, scope and cost management.	A1.	Describe the various project management knowledge areas.
		A2.	Demonstrate knowledge and understanding of planning, analysis, supervision and monitoring and control of works related to the engineering disciplines.
a2.	Understand the principles, concepts, and tools used in project management for monitoring and controlling projects.	A3.	Demonstrate knowledge and understanding of methodology, research planning, and analysis techniques.
f. Cognitive/ Intellectual Skills: Upon successful completion of the Project Monitoring and Controlling Course , the graduates will be able to:		F. Cognitive/ Intellectual Skills: Upon successful completion of the MSc. Program in Engineering Project Management , the graduates will be able to:	
b1.	Analyze the collected project data during implementation to compare with the project management plan.	B1.	Identify, analyze, formulate, and solve engineering problems that involve constrained resources considering factors such as socio-economic, environmental, health and safety.
b2.	Assess and evaluate variances and changes evident from the collected project data relative to the project management plan to compare options and arrive at feasible solutions.	B2.	Critically evaluate decision making techniques to aid management judgement;
g. Professional and Practical Skills: Upon successful completion of the Project Monitoring and Controlling Course , the graduates will be able to:		G. Professional and Practical Skills: Upon successful completion of the MSc. Program in Engineering Project Management , the graduates will be able to:	
c1.	Apply the principles and concepts of project	C1.	Apply expertly several different

	monitoring and controlling in all the knowledge areas including integration, scope, time and cost management.		techniques used in the management and control of projects.
c2.	Prepare an integrated monitoring and controlling system and plan incorporating all knowledge areas and the various components of the project to effectively monitor and control the project.	C2.	Collect, interpret, and use data effectively to make decisions and assess their associated impacts including socio-economic, environmental, health and safety.
h. Transferable Skills: Upon successful completion of the Project Monitoring and Controlling Course , the graduates will be able to:		H. Transferable Skills: Upon successful completion of the MSc. Program in Engineering Project Management , the graduates will be able to:	
d1.	Attain appropriate effective written and oral communication skills.	D1.	Prepare a complete thesis and reports, present the ideas clearly and defend them.
d2.	Function effectively as an individual or within diverse and multi-disciplinary teams for successful project management.	D2.	Balance professional and ethical responsibilities including contemporary issues and environmental awareness.

XVI. Alignment of CILOs to Teaching and Assessment Strategies

e. Alignment of Knowledge and Understanding CILOs:

	Knowledge and Understanding CILOs	Teaching Strategies	Assessment Strategies
a1.	Understand the overall processes of monitoring and controlling projects within every knowledge area including integration, time, scope and cost management.	<ul style="list-style-type: none"> ▪ Lectures ▪ Demonstrations ▪ Interactive class discussions 	<ul style="list-style-type: none"> ▪ Group work ▪ Assignments ▪ Presentations ▪ Written Exams
a2.	Understand the principles, concepts, and tools used in project management for monitoring and controlling projects.		

f. Alignment of Intellectual Skills CILOs:

	Intellectual Skills CILOs	Teaching Strategies	Assessment Strategies
b1.	Analyze the collected project data during implementation to compare with the project management plan.	<ul style="list-style-type: none"> ▪ Lectures ▪ Demonstrations ▪ Interactive class discussion 	<ul style="list-style-type: none"> ▪ Assignments ▪ Presentations ▪ Exams
b2.	Assess and evaluate variances and changes evident from the collected project data relative to the project management plan to compare options and arrive at feasible solutions.		

g. Alignment of Professional and Practical Skills CILOs:

	Professional and Practical Skills CILOs	Teaching Strategies	Assessment Strategies
c1.	Apply the principles and concepts of project monitoring and controlling in	<ul style="list-style-type: none"> ▪ Lectures ▪ Demonstrations 	<ul style="list-style-type: none"> ▪ Assignments ▪ Presentations

	all the knowledge areas including integration, scope, time and cost management.	▪ Interactive discussion	class	▪ Exams
c2.	Prepare an integrated monitoring and controlling system and plan incorporating all knowledge areas and the various components of the project to effectively monitor and control the project.			
h. Alignment of Transferable (General) Skills CILOs:				
Transferable (General) Skills CILOs		Teaching Strategies		Assessment Strategies
d1.	Attain appropriate effective written and oral communication skills.	▪ Demonstrations		▪ Assignments
d2.	Function effectively as an individual or within diverse and multi-disciplinary teams for successful project management.	▪ Interactive discussion	class	▪ Presentations.

XVII. Course Content					
4. Theoretical Aspect					
Order	Topic List / Units	Sub -Topics List	Number of Weeks	Contact Hours	Course ILOs
1	Introduction	<ul style="list-style-type: none"> • What is project monitoring, evaluation and controlling? • What is the relationship between the project management plan and the monitoring and controlling process? • Knowledge areas and relationship with project monitoring and controlling. • Overview of monitoring and controlling process and knowledge areas. 	2	8	a.1, a.2, b.1, b.2
2	Project Integration Management Context	<ul style="list-style-type: none"> • Monitoring and controlling of project integration • Tools and techniques used • Discussion of case studies in communication monitoring and controlling 	1	4	a.1, a.2, b.1, b.2, c.1, c.2
3	Project Management Scope Context	<ul style="list-style-type: none"> • Monitoring and controlling of project scope • Tools and techniques used • Discussion of case studies in 	1	4	a.1, a.2, b.1, b.2, c.1, c.2, d1, d2

		cost monitoring and controlling			
4	Project Management Context	Schedule <ul style="list-style-type: none"> • Importance of good planning • Monitoring and controlling of the time schedule • Tools and techniques used 	1	4	a.1, a.2, b.1, b.2, c.1, c.2
5	Project Management Context	Cost <ul style="list-style-type: none"> • Monitoring and controlling of the time schedule • Tools and techniques used • Discussion of case studies in schedule monitoring and controlling 	1	4	a.1, a.2, b.1, b.2, c.1, c.2
6	Project Management Context	Quality <ul style="list-style-type: none"> • Monitoring and controlling of project quality • Tools and techniques used • Discussion of case studies in resource monitoring and controlling 	1	4	a.1, a.2, b.1, b.2, c.1, c.2
7	Project Management Context	Resource <ul style="list-style-type: none"> • Monitoring and controlling of project resources • Tools and techniques used • Discussion of case studies in scope monitoring and controlling 	1	4	a.1, a.2, b.1, b.2, c.1, c.2
8	Midterm Exam		1	4	a.1, a.2, b.1, b.2, c.1, c.2
9	Project Communication Management	<ul style="list-style-type: none"> • Monitoring and controlling of project communication • Tools and techniques used • Discussion of case studies in communication monitoring and controlling 	1	4	a.1, a.2, b.1, b.2, c.1, c.2
10	Project management	Risk <ul style="list-style-type: none"> • Monitoring and controlling of project risk • Tools and techniques used • Discussion of case studies in risk monitoring and controlling 	1	4	a.1, a.2, b.1, b.2, c.1, c.2, d1, d2
11	Project Procurement Management Context	<ul style="list-style-type: none"> • Monitoring and controlling of project procurement • Tools and techniques used • Discussion of case studies in 	1	4	a.1, a.2, b.1, b.2, c.1, c.2

		procurement monitoring and controlling			
12	Project Stakeholder management	<ul style="list-style-type: none"> Monitoring and controlling of project stakeholders Tools and techniques used Discussion of case studies in stakeholder monitoring and controlling 	1	4	a.1, a.2, b.1, b.2, c.1, c.2, d1, d2
13	Project HSE and other issues	<ul style="list-style-type: none"> Monitoring and controlling of other project elements Tools and techniques used Discussion of case studies in integration monitoring and controlling 	2	8	a.1, a.2, b.1, b.2, c.1, c.2
14	Final Exam		1	4	a.1, a.2, b.1, b.2, c.1, c.2
Number of Weeks /and Contact Hours Per Semester			16	64	

5. Practical Aspect		NA		
Order	Practical / Tutorials topics	Number of Weeks	Contact Hours	Course ILOs
1				
Number of Weeks /and Contact Hours Per Semester				

6. Tutorial Aspect:		NA		
No.	Tutorial	Number of Weeks	Contact Hours	Learning Outcomes (CILOs)
1				
Number of Weeks /and Units Per Semester				

VIII. Teaching Strategies:
<ul style="list-style-type: none"> Formal lectures Interactive discussions Group work Presentations

XIX. Assessment Methods of the Course:
<ul style="list-style-type: none"> Group work Assignments Presentations Written Exams

XX. Tasks and Assignments:

No	Assignments/ Tasks	Individual/ Group	Mark	Week Due	CILOs (symbols)
1	<ul style="list-style-type: none"> Group work; groups will develop an integrated plan on a project implementing the knowledge areas incorporating tools and methods taught through lectures, group discussions and reading assignments. Regular updates to the project will be made through each group's presentation. Students are expected to prepare for class by reading the relevant assigned sections prior to the class and to participate in class sessions/group discussions. 	Group	20	3-14	a.1, a.2, b.1, b.2, c.1, c.2, d.1, d.2
Total Score			20	-	-

XXI. Learning Assessment:

No.	Assessment Tasks	Week due	Mark	Proportion of Final Assessment	CILOs
1	Assignments	3-14	20	20%	a.1, a.2, b.1, b.2, c.1, c.2, d.1, d.2
2	Group work	3-14	20	20%	a.1, a.2, b.1, b.2, c.1, c.2, d.1, d.2
3	Mid-Term Exam	10	20	20%	a.1, a.2, b.1, b.2, c.1, c.2, d.1
4	Final Exam	16	40	40%	
Total			100	100%	-

VIII Learning Resources and Facilities**1- Required Textbook(s)**

- Planning, Scheduling, Monitoring and Control: The Practical Project Management of Time, Cost and Risk, Association for Project Management, 2015
- Del Pico, W.J., Project Control: Integrating Cost and Schedule In Construction, John Wiley and Sons, Inc., 2013
- Mubarak, Saleh, Construction Project Scheduling and Control, Wiley and Sons, Inc., 3rd Ed, 2015

- Carmichael, D.G., Project Planning, and Control, Taylor and Francis, 2006

2- Essential References

- Project Management Institute. 2017. A Guide to the Project Management Body of Knowledge (PMBOK Guide) 6th Edition, Newton Square, Project Management Institute.
- Kerzner, Harold, 'Project management: a systems approach to planning, scheduling, and controlling', 8th Edition, John Wiley & Sons, Inc., 2003.
- Lester, Albert, 'Project Management, Planning and Control', 7th Edition, Butterworth-Heinemann, 2017.
- Milosvic, D.Z. et al., Case Studies In Project, Program and Organizational Project Management, John Wiley and Sons, Inc., 2010
- Kerzner, Harold, Project Management Case Studies, 5th Edition, John Wiley and Sons, Inc., 2017
- Atesman, K.M., Project Management Case Studies and Lessons Learned: Stakeholder, Scope, Knowledge, Schedule, Resource and Team Management, CRC Press, 2015

3- Electronic Materials and Websites *etc.*

- Course Power Point.
- Video clips.
- Links to information resources.

Educational and research Facilities and Equipment Required

Technology Resources

(AV, data show, Smart Board, software, etc.)

Data Show, Internet Access

Other Resources

(Specify, e.g. if specific laboratory equipment is required, list requirements or attach a list)

i. الضوابط والسياسات المتبعة في المقرر Course Policies	
بعد الرجوع للوائح الجامعة يتم كتابة السياسة العامة للمقرر فيما يتعلق بالآتي:	
1	<p>سياسة حضور الفعاليات التعليمية Class Attendance:</p> <ul style="list-style-type: none"> - يلتزم الطالب بحضور 75% من المحاضرات ويحرم في حال عدم الوفاء بذلك. - يقدم أستاذ المقرر تقريراً بحضور وغياب الطلاب للقسم ويحرم الطالب من دخول الامتحان في حال تجاوز الغياب 25% ويتم اقرار الحرمان من مجلس القسم.
2	<p>الحضور المتأخر Tardy:</p> <ul style="list-style-type: none"> - يسمح للطالب حضور المحاضرة إذا تأخر لمدة ربع ساعة لثلاث مرات في الفصل الدراسي، وإذا تأخر زيادة عن ثلاث مرات يحذر شفويًا من أستاذ المقرر، وعند عدم الالتزام يمنع من دخول المحاضرة.
3	<p>ضوابط الامتحان Exam Attendance/Punctuality:</p> <ul style="list-style-type: none"> - لا يسمح للطالب دخول الامتحان النهائي إذا تأخر مقدار (20) دقيقة من بدء الامتحان - إذا تغيب الطالب عن الامتحان النهائي تطبق اللوائح الخاصة بنظام الامتحان في الكلية.
4	<p>التعيينات والمشاريع Assignments & Projects:</p> <ul style="list-style-type: none"> - يحدد أستاذ المقرر نوع التعيينات في بداية الفصل ويحدد مواعيد تسليمها وضوابط تنفيذ التكاليف وتسليمها. - إذا تأخر الطالب في تسليم التكاليف عن الموعد المحدد يحرم من درجة التكليف الذي تأخر في تسليمه.
5	<p>الغش Cheating:</p> <ul style="list-style-type: none"> - في حال ثبوت قيام الطالب بالغش في الامتحان النصفى أو النهائي تطبق عليه لائحة شؤون الطلاب. - في حال ثبوت قيام الطالب بالغش أو النقل في التكاليف والمشاريع يحرم من الدرجة المخصصة للتكليف.
6	<p>الانتحال Plagiarism:</p> <ul style="list-style-type: none"> - في حالة وجود شخص ينتحل شخصية طالب لأداء الامتحان نيابة عنه تطبق اللائحة الخاصة بذلك
7	<p>سياسات أخرى Other policies:</p> <ul style="list-style-type: none"> - أي سياسات أخرى مثل استخدام الموبايل أو مواعيد تسليم التكاليف الخ

Academic Year:

Course Plan (Syllabus): Project Monitoring and Controlling

I. Information about Faculty Member Responsible for the Course:						
Name	Dr. Tarek A. Barakat	Office Hours				
Location & Telephone No.	Faculty of Engineering Mobile: 777764744	SAT	SUN	MON	TUE	WED
E-mail	tahbarakat@gmail.com	09:00 - 13:00				THU

II. General Information about the Course:					
10	Course Title	Project Monitoring and Controlling			
11	Course Code and Number	CE590			
12	Credit Hours	Credit Hours			Total
		Lecture	Practical	Seminar/Tutorial	
		4	-	-	4
13	Study Level and Semester	First Semester			
14	Pre-requisites	-			
15	Co-requisite	-			
16	Program (s) in which the course is offered	MSc. in Engineering Project Management			
17	Language of teaching the course	English and Arabic			
18	Location of teaching the course	Faculty of Engineering			

II. Course Description:	
	<p>This course covers advanced topics in project monitoring and controlling across knowledge areas in accordance with the Project Management Body of Knowledge (PMBOK). The course provides the tools and techniques to monitor, evaluate and control the project. This is essential for project management team members as they are responsible for the successful implementation of the project to achieve its goals. Students will learn about the various elements, processes, and concepts to evaluate the project status, monitor project progress, and learn how to respond to variances and changes on projects.</p>

IV. Course Intended Learning Outcomes (CILOs):	
	<p>Upon successful completion of the Project Monitoring and Controlling Course, the graduates will be able to:</p> <p>a1 - Understand the overall processes of monitoring and controlling projects within every knowledge area including integration, time, scope and cost management.</p> <p>a2 - Understand the principles, concepts, and tools used in project management for monitoring and controlling projects.</p> <p>b1 - Analyze the collected project data during implementation to compare with the project</p>

management plan.

b2 - Assess and evaluate variances and changes evident from the collected project data relative to the project management plan to compare options and arrive at feasible solutions.

c1 - Apply the principles and concepts of project monitoring and controlling in all the knowledge areas including integration, scope, time and cost management.

c2 - Prepare an integrated monitoring and controlling system and plan incorporating all knowledge areas and the various components of the project to effectively monitor and control the project.

d1 - Attain appropriate effective written and oral communication skills.

d2 - Function effectively as an individual or within diverse and multi-disciplinary teams for successful project management.

X. Course Content

A – Theoretical Aspects

Order	Topics List	Week Due	Contact Hours
1	Introduction	Week 1-2	8
2	Project integration management context	Week 3	4
3	Project scope management context	Week 4	4
4	Project schedule management context	Week 5	4
5	Project cost management context	Week 6	4
6	Project quality management context	Week 7	4
7	Project resource management context	Week 8	4
8	Midterm Exam	Week 9	4
9	Project communication management context	Week 10	4
10	Project risk management context	Week 11	4
11	Project procurement management context	Week 12	4
12	Project stakeholder management context	Week 13	4
13	Project HSE and other issues	Week 14-15	8
14	Final Exam	Week 16	4
Number of Weeks and Units Per Semester		16	48

3. Practical Aspect

NA

Order	Practical / Tutorials topics	Number	Contact	Course ILOs
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		of Weeks	Hours	
1				
2				
Number of Weeks /and Contact Hours Per Semester				

4. Training/ Tutorials/ Exercises Aspects: NA			
Order	Tutorials/ Exercises	Week Due	Contact Hours
1	▪		
2	▪		
Number of Weeks /and Contact Hours Per Semester			

XV. Teaching Strategies:	
<ul style="list-style-type: none"> • Formal lectures • Interactive discussions • Group work <ul style="list-style-type: none"> • Presentations 	

XVI. Assessment Methods of the Course:	
<ul style="list-style-type: none"> ▪ Group work ▪ Assignments ▪ Presentations ▪ Written Exams 	

IX. Tasks and Assignments:				
No	Assignments/ Tasks	Individual/ Group	Mark	Week Due
1	<ul style="list-style-type: none"> • Group work; groups will develop an integrated plan on a project implementing the knowledge areas incorporating tools and methods taught through lectures, group discussions and reading assignments. Regular updates to the project will be made through each group's presentation. • Students are expected to prepare for class by reading the relevant assigned sections prior to the class and to participate in class sessions/group discussions. 	Group	20	3-14
Total Score			20	-

XI. Learning Assessment:				
No.	Assessment Tasks	Week due	Mark	Proportion of Final Assessment
1	Assignments	3-14	20	20%

	Group work	3-14	20	20%
2	Mid-Term Exam	8	20	20%
3	Final Exam	16	40	40%
Total			100	100%

VIII Learning Resources and Facilities

1- Required Textbook(s)

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.ii الضوابط والسياسات المتبعة في المقرر Course Policies

بعد الرجوع للوائح الجامعة يتم كتابة السياسة العامة للمقرر فيما يتعلق بالآتي:

سياسة حضور الفعاليات التعليمية :Class Attendance

1

	<ul style="list-style-type: none"> - يلتزم الطالب بحضور 75% من المحاضرات ويحرم في حال عدم الوفاء بذلك. - يقدم أستاذ المقرر تقريراً بحضور وغياب الطلاب للقسم ويحرم الطالب من دخول الامتحان في حال تجاوز الغياب 25% ويتم اقرار الحرمان من مجلس القسم.
2	<p>الحضور المتأخر Tardy:</p> <ul style="list-style-type: none"> - يسمح للطالب حضور المحاضرة إذا تأخر لمدة ربع ساعة لثلاث مرات في الفصل الدراسي، وإذا تأخر زيادة عن ثلاث مرات يحذر شفويًا من أستاذ المقرر، وعند عدم الالتزام يمنع من دخول المحاضرة.
3	<p>ضوابط الامتحان Exam Attendance/Punctuality:</p> <ul style="list-style-type: none"> - لا يسمح للطالب دخول الامتحان النهائي إذا تأخر مقدار (20) دقيقة من بدء الامتحان - إذا تغيب الطالب عن الامتحان النهائي تطبق اللوائح الخاصة بنظام الامتحان في الكلية.
4	<p>التعيينات والمشاريع Assignments & Projects:</p> <ul style="list-style-type: none"> - يحدد أستاذ المقرر نوع التعيينات في بداية الفصل ويحدد مواعيد تسليمها وضوابط تنفيذ التكاليف وتسليمها. - إذا تأخر الطالب في تسليم التكاليف عن الموعد المحدد يحرم من درجة التكليف الذي تأخر في تسليمه.
5	<p>الغش Cheating:</p> <ul style="list-style-type: none"> - في حال ثبوت قيام الطالب بالغش في الامتحان النصفى أو النهائي تطبق عليه لائحة شؤون الطلاب. - في حال ثبوت قيام الطالب بالغش او النقل في التكاليف والمشاريع يحرم من الدرجة المخصصة للتكليف.
6	<p>الانتحال Plagiarism:</p> <ul style="list-style-type: none"> - في حالة وجود شخص ينتحل شخصية طالب لأداء الامتحان نيابة عنه تطبق اللائحة الخاصة بذلك
7	<p>سياسات أخرى Other policies:</p> <ul style="list-style-type: none"> - أي سياسات أخرى مثل استخدام الموبايل أو مواعيد تسليم التكاليف الخ

