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Course Specification of Advanced Creative Writing

	I. Course Identification and General Information:					
1	Course Title:	Trends in English Poetry				
2	Course Number & Code:	LIT 5213				
			С.Н			Total
3	3 Credit hours:		Practical	Training	Seminar	Total
		3	0	0		3
4	Study level/ semester at which this course is offered:	e Second Semester				
5	Pre –requisite (if any):	None				
6	Co –requisite (if any):	None				
7	Program (s) in which the course is offered:	MA in English Literature				
8	Language of teaching the course:	English				
9	Location of teaching the course:	Faculty of Languages				
10	Prepared by:	Dr. Mohammed Sharafuddin				
11	Date of approval:	2021				

II. Course description:

The course seeks to provide the basics for pieces of creative writing, starting with simple sentences and ending with short stories and other creative work. Patterns, like memoirs, reportages, and short stories, will be introduced so as to practice writing in imitation both of the style and structure.

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III. Intended learning outcomes (ILOs) of the course:

After completing this course, students will be able to:

- al- Show understanding of the basic techniques of writing and relate them to the major critical schools in both literature and linguistics.
- a2 Display awareness of important trends in literary theories and their relevance to creativity.
- a3 Show understanding of the English culture and literature and examine the artistic and creative development of literary concepts and ideas.
- Demonstrate understanding of the link between creative writing and ethics as specifically applied to research and the exploration of ideas.
- b1 Differentiate between various poetic forms used for literary expression and how related forms and styles influence the appreciation of texts.
- b2 Examine the texts studied and reflect on their appreciation of the different aspects of these texts critically and creatively.
- c1 Analyze the texts selected for study by following all possible tools used in interpretation so as to benefit from these tools in the activities presented.
- c2 Use primary sources to compare between various texts so as recognize differences and similarities.
- c3 Apply critical theories in analyzing content in addition to the role played by history in shaping the content of texts.
- c4 Apply the basic rules of research in producing scholarly reports and professionally written papers.
- d1 Engage in continuous search for creative ideas by collaborating with others students in producing projects that explore a common theme or topic in the areas studied.
- d2 Use good research skills in presenting creative ideas by famous authors and critique their relevance to the topics created by students in their course activities.
- d3 Employ good communication skills in communicating ideas with other students and scholars.
- d4 Apply adequate and effective methods in presenting ideas and activities that help others widen their scopes and improve their creativity.

IV. Intended learning outcomes (ILOs) of the course:				
(A) Knowledge and Understanding:				
Alignment of Course Intended Learning Outcomes (CILOs) to Program Intended Learning Outcomes (PILOs)				
in: Knowledge	and Understanding.			
Program Intended Learning Outcomes (Sub- PILOs)	Course Intended Learning Outcomes (CILOs) in:			
in: Knowledge and Understanding	Knowledge and Understanding			
After completing this program, students will be able	After completing this course, students will be able to:			
to:				

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A1	Show a considerable knowledge and a critical understanding of the major critical schools, approaches, and movements in literary theory and criticism and their historical and cultural backgrounds.	a1-	Show understanding of the writing and relate them schools in both literature	to the major critical
A2	Explain, with an informed position, the important interrelated concepts, ideas and research findings in the fields of literature and literary theory.	a2	Display awareness of literary theories and creativity.	important trends in their relevance to
A3	Demonstrate an in-depth knowledge of English history and culture in the widest sense, which will enable them to understand contexts and interpret various literary texts.	a۳	Show understanding of the literature and examine the development of literary contains the development of literary contains the same of the literary contains the literary contai	e artistic and creative
A4	Show an awareness of the ethical issues in carrying out research in the field of literature and critical studies.	a4	Demonstrate understanding creative writing and examplied to research and ideas.	thics as specifically
	Teaching And Assessment Strateg	es For A	Achieving Learning Outcom	nes:
Alignn	nent of Learning Outcomes of Knowledge and			
Cours	e Intended Learning Outcomes (CILOs) in Knowledge and Understanding	Teach	ing strategies to be used	Strategies of assessment
After co	ompleting this course, students will be able to:			

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a1-	Show understanding of the basic techniques	1. Interactive Lectures, in which	
	of writing and relate them to the major	concepts, approaches and case	2- Assignments
	critical schools in both literature and	studies are presented and	3- Presentations
	linguistics.	explored.	4- Quizzes,
		2. Guided individual reading,	5- Oral assessment
		including internet research.	and feedback
		3. Exercises in lectures and	6- Report writing
		seminars	
		4. Group discussions and	
		debates designed to build	
		knowledge of various topics.	
		5. Tutorials, in which particular	
		topics are discussed in more	
		detail.	
		6. presentations and	
		discussions in class	
a2	Display awareness of important trends in	1. Interactive Lectures, in which	1- Achievement tests
	literary theories and their relevance to	concepts, approaches and case	2- Assignments
	creativity.	studies are presented and	3- Presentations
	,	explored.	4- Quizzes,
		2. Guided individual reading,	5- Oral assessment
		including internet research.	and feedback
		3. Exercises in lectures and	6- Report writing
		seminars	
		4. Group discussions and	
		debates designed to build	
		knowledge of various topics.	
		5. Tutorials, in which particular	
		topics are discussed in more	
		detail.	
		6. presentations and	
		discussions in class	
a٣	Show understanding of the English culture	1. Interactive Lectures, in which	1- Achievement tests
	and literature and examine the artistic and	concepts, approaches and case	2- Assignments
	creative development of literary concepts	studies are presented and	3- Presentations
	and ideas.	explored.	4- Quizzes,
		2. Guided individual reading,	5- Oral assessment
		including internet research.	and feedback
		3. Exercises in lectures and	6- Report writing
		seminars	
		4. Group discussions and	
		debates designed to build	

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		knowledge of various topics.	
		5. Tutorials, in which particular	
		topics are discussed in more	
		detail.	
		6. presentations and	
		discussions in class	
a4	Demonstrate understanding of the link	1. Interactive Lectures, in which	1- Achievement tests
	between creative writing and ethics as	concepts, approaches and case	2- Assignments
	specifically applied to research and the	studies are presented and	3- Presentations
	exploration of ideas.	explored.	4- Quizzes,
		2. Guided individual reading,	5- Oral assessment
		including internet research.	and feedback
		3. Exercises in lectures and	6- Report writing
		seminars	
		4. Group discussions and	
		debates designed to build	
		knowledge of various topics.	
		5. Tutorials, in which particular	
		topics are discussed in more	
		detail.	
		6. presentations and	
		discussions in class	

(B) Int	ellectual Skills:				
Alignm	Alignment of Course Intended Learning Outcomes (CILOs) to Program Intended Learning Outcomes (PILOs)				
	ın: In	tellectua	l skills		
Prog	ram Intended Learning Outcomes (Sub-	Co	ourse Intended Learning Outcomes (CILOs) of		
	PILOs) in Intellectual skills		Intellectual Skills		
After c	After completing this program, students will be After completing this course, students will be able to				
able to:					
B2	Differentiate between various forms and genres of literature and respond to them critically.	b1	Differentiate between the various poetic forms used for literary expression and how related forms and styles influence the appreciation of texts.		
В3	Critically examine diverse forms of literary texts and demonstrate sound, fluent and effective analytical writing skills.	b2	Examine the texts studied and reflect on their appreciation of the different aspects of these texts critically and creatively.		

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	Teaching and Assessment Strat	tegies for Achieving Learning O	utcomes:
Alignm	ent of Learning Outcomes of Intellectual Sl	kills to Teaching Strategies and	Assessment Strategies:
Course	Intended Learning Outcomes (CILOs) in Intellectual Skills.	Teaching strategies to be used	Strategies of assessment
After coable to:	empleting this course, students will be		
b1	Differentiate between the various poetic forms used for literary expression and how related forms and styles influence the appreciation of texts.	 Classroom discussions Group and pair work Exercises Problem solving Brainstorming 	1- Written examinations2- Assignments3- Presentations4- Quizzes5- Oral assessment and
b2	Examine the texts studied and reflect on their appreciation of the different aspects of these texts critically and creatively.	6. Group projects	feedback 6- Report writing/ projects/practical workshop sessions 7- coursework activities

(C) Prof	(C) Professional and Practical Skills:				
Alignme	ent of Course Intended Learning Outcomes (CILO				
	in: Professional and	Practica	l Skills		
Progra	ım Intended Learning Outcomes (Sub- PILOs)	Course	e Intended Learning Outcomes (CILOs) in		
	in Professional and Practical Skills		Professional and Practical Skills		
After co	ompleting this program, students will be able to:	After	completing this course, students will be able		
		to:			
a	Use a variety of interpretive strategies for analyzing multiple kinds of texts, including close reading, contextual analysis, analysis of form and genre, and rhetorical and stylistic analysis.	c1	Analyze the texts selected for study by following all possible tools used in interpretation so as to benefit from these tools in the activities presented.		
C	Apply theories related to the representation of culture, race, class, gender issues in interpreting various types of texts of fiction and non-fiction.	c2	Use primary sources to compare between various texts so as recognize differences and similarities.		
C3 I	Integrate content, theory and methods for	c3	Apply critical theories in analyzing content		

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	interdisciplinary study of English history, culture and literature.		in addition to the shaping the conte	role played by history in nt of texts.
C4	Demonstrate ability to produce professional- quality research papers that could be used as a basis for conference presentations or professional publications.	c4	Apply the basic rules of research in producing scholarly reports and professionally written papers.	
A 11	Teaching and Assessment Strategie			
(Course Intended Learning Outcomes (CILOs) in Professional and Practical Skills completing this course, students will be able to:		ching strategies to be used	Strategies of assessment
Aiter	completing this course, students will be able to.			-
c1	Analyze the texts selected for study by following all possible tools used in interpretation so as to benefit from these tools in the activities presented.	these	ctures, in which skills are onstrated and	2- Assignments
c2	Use primary sources to compare between various texts so as recognize differences and similarities.	discu 2. g	ssed uided individual	4- Quizzes,5- Oral and written
с3	Apply critical theories in analyzing content in addition to the role played by history in shaping the content of texts.	interr 3.	ng, including net research. exercises in	back 6- Report writing/
c4	Apply the basic rules of research in producing scholarly reports and professionally written papers.	and prese desig these 4. tu these of de discu 5. proplays in cla 6. Te 7. We	shops, seminars multimedia ntations are ned to develop skills torials, in which skills and ways veloping them are ssed resentations, role and discussions ass/lab eam projects orkshop tutorials practical sessions	projects/ practical workshop sessions 7- coursework activities

(D) General	/ Transf	ferab	le S	kills	s:
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Δlignn	nent of Course Intended Learning Outcomes (CIL	Oc) to	Program Intended Lear	ning Outcomes (PH Os) in:	
Aligilli	General and Tr			ining Outcomes (FILOS) III.	
Prog	gram Intended Learning Outcomes (PILOs) in General / Transferable skills	Cour	ourse Intended Learning Outcomes (CILOs) in General / Transferable skills		
A fton o				students will be able to:	
to:	ompleting this program, students will be able	Aitei	completing this course,	students will be able to.	
D1	Engage in a life-long self-learning, time management, leadership and communicate effectively with others both orally and in writing.	Engage in continuous search for creative ideas by collaborating with others students in producing projects that explore a common theme or topic ir the areas studied.			
D2	Demonstrate highly developed personal skills in the presentation and discussion of data, ideas and applications of professional practice.	d2			
D3	Use technology as a means to discover, apply, and communicate knowledge and information.	d3	Employ good communicating ideas vischolars.	nication skills in with other students and	
D4	Work effectively within a team or individually to accomplish a common goal.	d4			
	Teaching And Assessment Strat				
	gnment of Learning Outcomes of General and Tra				
Cou	urse Intended Learning Outcomes (CILOs) in General and Transferable Skills	Tea	aching strategies to be used	Strategies of assessment	
After co	ompleting this course, students will be able to:		0.500		
d1	Engage in continuous search for creative idea collaborating with others students in produprojects that explore a common theme or top the areas studied.	icing	1. Self and Independent learning 2. Group and pair work	 Written assignments Quizzes Coursework activities Oral and written 	
d2	Use good research skills in presenting creative ideas by famous authors and critique their relevance to the topics created by students in the course activities.		3. Exercises4. Problem solving5. Presentations by students	assessment and open presentations 5. Team work 6. Report writing	
d3	communicating ideas with other students and scholars.		6. learning in groupsand team works7. group projects8. directed reading	/project 7. Focus groups 8. Interviews 9. Authentic assessment	
	presenting ideas and activities that help others عمید الکلیة عمید مرکز التطویر		and independent نائب العميد لشؤون الجودة أ.م.د/ عبدالحميد الشجاع	رئيس القسم د/ عبدالحميد النمشة	









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widen their scopes and improve their creativity.	study	
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V.	Course Content:				
1 – C	Course Topics/Items:				
No	Topic List / Units	CILOs (symbols)	Sub-topic List	Number of weeks	Contact hours
1	Topic List / Units	CILOs (symbols)	Sub-topic List	Number of weeks	Contact hours
2	Introduction	a1, a2, a3	Differences between Composition and Creative Writing: Essay, Short Story, Poetry	1	3
3	Revision: Guided Sentence Structure and Style	a1, a2, a3	Grammar, Usage and Sentence Modeling: constructing mature sentences and paragraphs; and in revising	2	6
4	Memoir and Reportage	a1, a2, a3	Focus on purpose, subject, audience, and persuasion	2	6
5	Revising Prose	a1, a2, a3, a4	Focus on purpose, subject, audience, and persuasion	2	6
6	Short Story Writing	b1, b2, b3, b4	Focus on purpose, subject, audience, and persuasion	2	6
7	Short Story Writing	b3, b4, c1, c2	Focus on purpose, subject, audience, and persuasion: Examine Elements of character, plot, narrative and irony.	2	6
8	Appreciating Poetry	b1, b2, b3, b4	Study poetic vocabulary and techniques of writing poetry: issues of form, metrics, imagery, lyricism, and metaphor.	1	3
9	Appreciating Poetry	c3, c4, d1, d2	Study poetic vocabulary and techniques of writing poetry: issues of form, metrics, imagery, lyricism, and metaphor.	1	3
10	Project in Creative Writing	d3, d4	Creating an Original Work for peer review.	1	3
	Number	r of Weeks /and Un	its Per Semester	14	42

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	b- Training Aspect:			
No	Training Tasks	CILOs (symbols)	Number of weeks	
1		•		
	Number of Weeks /and Units Per Semester			

VI. Teaching strategies of the course:

Interactive Lectures, in which concepts, approaches and case studies are presented and explored Guided individual reading, including internet research

Exercises in lectures and seminars

Group discussions and debates designed to build knowledge of various topics

Tutorials, in which particular topics are discussed in more detail

presentations and discussions in class

Classroom discussions

Group and pair work

Exercises

Problem solving

Brainstorming

Group projects

Role play

3-Assessment Strategies:

Written examinations

Assignments

Achievement tests

Assignments

Presentations

Quizzes,

Oral assessment and feedback

Report writing

- Mid-term exam
- Final Exam

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I.	I. Tasks and Assignments				
No.	Tasks and Assignments	Week Due	Mark	Aligned Course Learning Outcomes (CILOs symbols)	
1	Revising structure and language problems activities	3	2	a1, b1, b2, c1, c2, d1	
2	Critiquing other students' assignments (Total 10)	6	2	a1, b1, b2, c1, c2, d1	
3	Mid-Term Exam	9	2	a1, b1, b2, c1, c2, d1	
	Project in Creative Writing	12	2	a1, b1, b2, c1, c2, d1	
5	Final Exam	15	2	a1, b1, b2, c1, c2, d1	
	Total	-	10		

	VII. Schedule of Assessment Tasks	for Students Du	uring the	Semester:	
No.	Assessment Method	Week Due	Mark	Proportion of Final Assessment	Aligned Course Learning Outcomes (CILOs symbols)
1	Ongoing assessments (based on inclass participation-regularity-punctuality-language use)	Throughout the semester	10	10%	a1, b1, c1, c2, d1, d2
2	Home assignments	3-6-9-12	10	10%	a1, b1, c1, c2, d1, d2
3	Mid-Semester Test	8	15	15%	a1, b1, c1, c2
4	Presentations	14&15	5	5%	a1, b1, c1, c2, d1, d2
5	Final Exam	wk16	60	60%	a1, b1, c1, c2
	Total		100	100%	

VIII. Learning Resource (MLA style or APA style)s:

- 1- Required Textbook(s) (maximum two)
 - 1. English Grammar and Composition by John E. Warriner (NY: Harcourt College Pub, 1999).
 - 2. Creative Writing Course by Chris Sykes (London: Macmillan, 2003).
- 1. Recommended Readings and Reference Materials

Lanham, Richard. Revising Prose. London: Macmillan, 1987.

2. Essential References

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Barnet, Sylvia. Writing about Art. London: Scot, Foresman and Co., 1989.

3. Electronic Materials and Web Sites *etc*. https://en.wikipedia.org/wiki/Main_Page

Selected variety of Internet sources:

https://www.wikihow.com/Write-a-Movie-Review

 $\underline{https://owl.purdue.edu/owl/teacher\ and\ tutor\ resources/teaching\ resources/remote\ teaching\ resources/act\ \underline{ivities_for_remote_creative_writing_classrooms.html}$

4. Other Learning Material:

1.

IX. C	Course Policies: (Based on the Uniform Students' Bylaw (2007))
1	Class Attendance: Class Attendance is mandatory. A student is considered absent and shall be banned from taking the final exam if his/her absence exceeds 25% of total classes.
2	Tardiness: A student will be considered late if he/she is not in class after 10 minutes of the start time of class.
3	Exam Attendance/Punctuality: No student shall be allowed to the exam hall after 30 minutes of the start time, and shall not leave the hall before half of the exam time has passed.
4	Assignments & Projects: Assignments and projects must be submitted on time. Students who delay their assignments or projects shall lose the allocated mark.
5	Cheating: Cheating is an act of fraud that results in the cancelation of the student's exam or assignment. If it takes place in a final exam, the Uniform Students' Bylaw (2007) shall apply.
6	Forgery and Impersonation: Forgery/Impersonation is an act of fraud that results in the cancelation of the student's exam, assignment or project. If it takes place in a final exam, the Uniform Students' Bylaw (2007) shall apply.
7	Other policies: The Higher Studies By-law and University regulations in force will be strictly observed and students shall comply with all rules and regulations of the examination set by the Department, Faculty and University Administration.

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اللجنة الإشرافية:					
ملاحظات	الصفة الوظيفية	الاسم	م		
	نائب العميد للدر اسات العليا	د/ عباس مطهر	١		
	نائب عميد مركز التطوير وضمان الجودة	أ.م.د/ أحمد مجاهد	۲		
	نائب رئيس الجامعة للشئون الأكاديمية	أ.د/ إبراهيم المطاع	٣		









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Course Plan of Advanced Creative Writing

I Information about Faculty Member Responsible for the Course:							
Name of Faculty Member	Mohammed Sharafuddin	Office Hours					
Location & Telephone No.	Sana'a - 772731117	SAT	SUN	MON	TUE	WED	THU
E-mail	msharafuddin2003@yahoo.com						

	III. Course Identification and General Informa	ation:				
	Course Title:	Advand	ed Creative W	riting		
	Course Number & Code:	LIT 5213				
		С.Н				Total
3.	Credit hours:	Th.	Seminar	Pr.	F. Tr.	1 Otal
		3	-	1	-	3
4.	Study level/year at which this course is offered:	Semester II				
5.	Pre –requisite (if any):	None				
6	Co –requisite (if any):	None				
7.	Program (s) in which the course is offered	M.A. in	English Literatu	ıre		
8	Language of teaching the course:	English				
9.	System of Study:	Semester				
1	Mode of delivery:	Lecture				
1	Location of teaching the course:	FoL				_

IV. Course Description:

The course seeks to provide the basics for pieces of creative writing, starting with simple sentences and ending with short stories and other creative work. Patterns, like memoirs, reportages, and short stories, will be introduced so as to practice writing in imitation both of the style and structure.

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رئيس القسم د/ عبدالحميد النمشاً









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V. Intended learning outcomes (ILOs) of the course:

After completing this course, students will be able to:

- al- Show understanding of the basic techniques of writing and relate them to the major critical schools in both literature and linguistics.
- a2 Display awareness of important trends in literary theories and their relevance to creativity.
- a3 Show understanding of the English culture and literature and examine the artistic and creative development of literary concepts and ideas.
- Demonstrate understanding of the link between creative writing and ethics as specifically applied to research and the exploration of ideas.
- b1 Differentiate between various poetic forms used for literary expression and how related forms and styles influence the appreciation of texts.
- b2 Analyze the texts studied and reflect on their appreciation of the different aspects of these texts critically and creatively.
- c1 Analyze the texts selected for study by following all possible tools used in interpretation so as to benefit from these tools in the activities presented.
- c2 Use primary sources to compare between various texts so as recognize differences and similarities.
- c3 Apply critical theories in analyzing content in addition to the role played by history in shaping the content of texts.
- c4 Apply the basic rules of research in producing scholarly reports and professionally written papers.
- d1 Engage in continuous search for creative ideas by collaborating with others students in producing projects that explore a common theme or topic in the areas studied.
- d2 Use good research skills in presenting creative ideas by famous authors and critique their relevance to the topics created by students in their course activities.
- d3 Employ good communication skills in communicating ideas with other students and scholars.
- d4 Apply adequate and effective methods in presenting ideas and activities that help others widen their scopes and improve their creativity.

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A – Theoretical Aspect:

No	Topics List	Week Due	Contact Hours
1	Revision: Guided Sentence Structure and Style	1	3
2	Memoir and Reportage	2	3
3	Revising Prose	3	3

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4	Short Story Writing	4	3
5	Short Story Writing	5	3
6	Short Story Writing	6	3
7	Short Story Writing	7	3
8	Mid-Term Exam	8	
9	Appreciating Poetry	9	3
10	Appreciating Poetry	10	3
11	Appreciating Poetry	11	3
12	Project in Creative Writing	12	3
13	Project in Creative Writing	13	3
14	Presentations	14	3
15	Presentations	15	3
16	Final Exam	16	
	Number of Weeks /and Units Per Semester	16	48

Training Aspects:					
No	Training Tasks	Number of weeks			
1					

I. Tasks and Assignments			
No.	Tasks and Assignments	Week Due	Mark
1	Examining sentence structures and writing creative samples based on patterns presented	2	2
2	Examining differences between composition and creative writing	4	2
3	Structured writing of reports and memoirs	7	2
4	Structured writing of short stories and poems	9	2

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3	Creative writing Project	12	10
5	Creative Writing Project	12	2

VII. Teaching strategies of the course:

Interactive Lectures, in which concepts, approaches and case studies are presented and explored Guided individual reading, including internet research

Exercises in lectures and seminars

Group discussions and debates designed to build knowledge of various topics

Tutorials, in which particular topics are discussed in more detail

presentations and discussions in class

Classroom discussions

Group and pair work

VIII. Assessment Strategies:

Written examinations

Assignments

Achievement tests

Assignments

Presentations

Ouizzes.

Oral assessment and feedback

Report writing

- Mid-term exam
- Final Exam

No.	Type of Assessment Tasks	Week Due	Mark	Proportion of Final Assessment
1	Ongoing assessments (based on in-class participation- regularity- punctuality-language use)	Throughout the semester	7.5	7.5%
2	Home assignments	4-13	10	10%
3	Mid-Semester Test	8	20	20%
4	Written Reports	14&15	7.5	7.5%
5	Final Exam	16	60	60%
6	Total		100	100%

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IX. Learning Resource (MLA style or APA style)s:

- 2- Required Textbook(s) (maximum two)
 - 3. English Grammar and Composition by John E. Warriner (NY: Harcourt College Pub, 1999).
 - 4. Creative Writing Course by Chris Sykes (London: Macmillan, 2003).
- 5. Recommended Readings and Reference Materials

Lanham, Richard. Revising Prose. London: Macmillan, 1987.

6. Essential References

Barnet, Sylvia. Writing about Art. London: Scot, Foresman and Co., 1989.

7. Electronic Materials and Web Sites etc. https://en.wikipedia.org/wiki/Main Page

Selected variety of Internet sources:

https://www.wikihow.com/Write-a-Movie-Review

https://owl.purdue.edu/owl/teacher_and_tutor_resources/teaching_resources/remote_teaching_resources/act ivities for remote creative writing classrooms.html

8. Other Learning Material:

IX. (Course Policies:	(Based on the	Uniform Student	s' Bylaw (200	7))

1 **Class Attendance:**

> Class Attendance is mandatory. A student is considered absent and shall be banned from taking the final exam if his/her absence exceeds 25% of total classes.

Tardiness:

A student will be considered late if he/she is not in class after 10 minutes of the start time of class.

3 **Exam Attendance/Punctuality:**

> No student shall be allowed to the exam hall after 30 minutes of the start time, and shall not leave the hall before half of the exam time has passed.

4 **Assignments & Projects:**

> Assignments and projects must be submitted on time. Students who delay their assignments or projects shall lose the allocated mark.

5 **Cheating:**

Cheating is an act of fraud that results in the cancelation of the student's exam or assignment. If it takes place in a final exam, the Uniform Students' Bylaw (2007) shall apply.

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6	Forgery and Impersonation:
	Forgery/Impersonation is an act of fraud that results in the cancelation of the student's exam, assignment
	or project. If it takes place in a final exam, the Uniform Students' Bylaw (2007) shall apply.
7	Other policies:
	The Higher Studies By-law and University regulations in force will be strictly observed and students
	shall comply with all rules and regulations of the examination set by the Department, Faculty and
	University Administration.