

مواصفات مقرر: الجيومورفولوجيا

Course Specification of: Geomorphology

المعلومات العامة عن المقرر						
1.	اسم المقرر Course Title	الجيومورفولوجيا Geomorphology				
2.	رمز المقرر ورقمه Course Code and Number	GEOS231 جيس 231				
3.	الساعات المعتمدة للمقرر Credit Hours	الساعات المعتمدة			الإجمالي Total	
		محاضرات Lecture	عملي Practical	سمنار/تمارين Seminar/Tutorial		تدريب Training
		2	1			
4.	المستوى والفصل الدراسي Study Level and Semester	المستوى الثاني : الفصل الاول Second Year: First Semester				
5.	المتطلبات السابقة للمقرر (إن وجدت) Pre-requisites (if any)	PNR111				
6.	المتطلبات المصاحبة (إن وجدت) Co-requisites (if any)	لا يوجد None				
7.	البرنامج الذي يدرس له المقرر Program (s) in which the course is offered	العلوم الجيولوجية Geosciences				
8.	لغة تدريس المقرر Language of teaching the course	انجليزي /عربي English/Arabic				
9.	نظام الدراسة Study System	فصلي Semester				
10.	مكان تدريس المقرر Location of teaching the course	-Faculty of Petroleum and Natural Resources Building				
11.	اسم معد(و) مواصفات المقرر Prepared by	أ.م.د بسيم شائف الخرباش Assoc. Prof. Bassim S. Al Khirbash				
12.	تاريخ اعتماد مجلس الجامعة Date of Approval	2020				

وصف المقرر Course Description

وصف المقرر بالإنجليزية	وصف المقرر بالعربية
Providing students the main concepts of the geomorphology and it's applied, and explain geomorphological factors and processes that Influencing Earth's surface formation. Introduce students to methods of measuring surface phenomena and sign them on appropriate maps and figures. Providing students with methods for identifying geomorphological phenomena and determining the stages of their development, Identify the relation between geologic structure	تزويد الطلاب بالمفاهيم الرئيسية للجيومورفولوجيا وأهميتها التطبيقية وتوضيح العوامل والعمليات الجيومورفولوجية المؤثرة في تشكيل سطح الأرض. وتعريف الطلاب بطرق قياس ظواهر سطح الأرض وتوقيعها على الخرائط. تزويد الطلاب بطرق تمييز الظواهر الجيومورفولوجية والتعرف على مراحل تطورها، تحديد العلاقة بين البنية التركيبية الجيولوجية وأشكال الأرض الموجودة.

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Prof. Dr. Al Qaseem Mohammed Abas



and existing landforms.

مخرجات تعلم المقرر (CILOs) Course Intended Learning Outcomes

:After completing the course, the student will be able to		بعد الانتهاء من دراسة المقرر سوف يكون الطالب قادرا على أن:	
a1.	Shows knowledge and understanding basic principles of geomorphology.	a1	معرفة وفهم المبادئ الأساسية للجيومورفولوجيا.
a2.	Defining and describing the different geomorphological phenomena on the Earth.	a2	تحديد ووصف الأنواع المختلفة للظواهر الجيومورفولوجية على سطح الأرض.
b1.	Compare between different landform using aerial photograph and satellite image.	-b1	يقارن بين أشكال الأرض باستخدام الصور الجوية والفضائية.
b2.	Interpret most of landform construct and interpretation of topographic.	b2	تفسير معظم أشكال الأرض بناء على تفسير الخرائط الطبوغرافية.
c1.	Recognize the different geomorphological processes.	- c1	تمييز العمليات الجيومورفولوجية المختلفة.
c2.	Classify different type of landforms.	- c2	تصنيف الأنواع المختلفة للأشكال الأرضية.
c3.	Locate type of structure which formed landforms.	- c3	تحديد نوع الأشكال الأرضية المتكونه من الحركة التكتونية.
d1.	Determine the geomorphological shape and relief through the wind, river, glacial, wave and gravity.	d1	التعرف على الأشكال والتضاريس الجيومورفولوجية بواسطة الرياح المياه والجليد والأمواج والجاذبية.
d2.	Work in groups.	d2	العمل الجماعي.

مواءمة مخرجات تعلم المقرر مع مخرجات التعلم للبرنامج:

Alignment of CILOs (Course Intended Learning Outcomes) to PILOs (Program Intended Learning Outcomes)

مخرجات التعلم المقصودة من المقرر (Course Intended Learning Outcomes)		مخرجات التعلم المقصودة من البرنامج (Program Intended Learning Outcomes) (تكتب جميع مخرجات البرنامج كما هي رمزا ونصا)	
a1	Shows knowledge and understanding basic principles of geomorphology.	A1	Express knowledge and understanding of geological-specific theories, paradigms, concepts and principles, in addition to general literature and basic science.
a2	Defining and describing the different geomorphological phenomena on the Earth.	A2	Explain fundamental geological principles and concepts in theoretical,



			practical and vocational situations and the possibility of applying them.
b1	Compare between different landform using aerial photograph and satellite image.	B1	Integrate synthesized geological data on a range of spatial and temporal scales to allow for scientific interpretations.
b2	Interpret most of landform construct and interpretation of topographic.	B2	Explore knowledge and skills in solving geological and environmental problems logically and professionally
c1	Recognize the different geomorphological processes.	C1	Demonstrate the ability to identify rocks, minerals, and different structure in the field and in the lab.
c2	Classify different type of landforms.	C2	Apply new and established technologies with efficiency to collect and interpret geological data, recognizing their strengths and limitations.
d1	Determine the geomorphological shape and relief through the wind, river, glacial, wave and gravity.	D1	Adjust to new environment, and function in diverse learning and working environments
d2	Work in groups.	D2	Elucidate the necessary skills of practicing responsible and personal characteristics with discipline, and ability in making decision.

مواءمة مخرجات التعلم باستراتيجيات التعليم والتعلم والتقييم Alignment of CILOs to Teaching and Assessment Strategies		
أولاً: مواءمة مخرجات تعلم المقرر (المعارف والفهم) باستراتيجية التعليم والتعلم والتقييم: First: Alignment of Knowledge and Understanding CILOs		
مخرجات المقرر/ المعرفة والفهم Knowledge and Understanding CILOs	استراتيجية التعليم والتعلم Teaching Strategies	استراتيجية التقييم Assessment Strategies
a1 - Shows knowledge and understanding basic principles of geomorphology.	- lab exercises - Seminars - Lectures - Computer software	- Quizzes, - Practical exam and written exam (Midterm and final).
a2 - Defining and describing the different geomorphological phenomena on the Earth.		
ثانياً: مواءمة مخرجات تعلم المقرر (المهارات الذهنية) باستراتيجية التدريس والتقييم: Second: Alignment of Intellectual Skills CILOs		
مخرجات المقرر/ المهارات الذهنية	استراتيجية التعليم والتعلم	استراتيجية التقييم



Intellectual Skills CILOs		Teaching Strategies	Assessment Strategies
b1 -	Compare between different landform using aerial photograph and satellite image.	-Lectures (board and PowerPoint presentations). -Brain-storming.	1. Quizzes, 2. assignments: - Compare between Aerial photograph and Satellite image 3. Practical exam and written exam (Midterm and final).
b2 -	Interpret most of landform construct and interpretation of topographic.	-Scientific movies. -Self-learning (Reports). - Laboratory sessions	

ثالثاً: مواءمة مخرجات تعلم المقرر (المهارات المهنية والعملية) باستراتيجية التدريس والتقييم:

Third: Alignment of Professional and Practical Skills CILOs

مخرجات المقرر/ المهارات المهنية والعملية Professional and Practical Skills CILOs		استراتيجية التعليم والتعلم Teaching Strategies	استراتيجية التقييم Assessment Strategies
c1	Recognize the different geomorphological processes.	1.groups discussion, 2. Practical work,	1. Quizzes, 2- Assignment: - Describe the rock specimen by stereoscope 2. Reports, .Midterm and final Practical exam.
c2	Classify different type of landforms.		

رابعاً: مواءمة مخرجات تعلم المقرر (المهارات العامة) باستراتيجية التدريس والتقييم:

Fourth: Alignment of Transferable (General) Skills CILOs

مخرجات المقرر Transferable (General) Skills CILOs		استراتيجية التعليم والتعلم Teaching Strategies	استراتيجية التقييم Assessment Strategies
d1-	Determine the geomorphological shape and relief through the wind, river, glacial, wave and gravity.	1. Self-study 2. Preparing reports. 3.Computer based teaching and learning	1- Reports evaluation 2- Oral tests
d2-	Work in groups.		

محتوى المقرر Course Content

Theoretical Aspect موضوعات الجانب النظري

الرقم Order	الموضوعات الرئيسية/ الوحدات Topic List / Units	الموضوعات الفرعية Sub Topics List	عدد الأسابيع Number of Weeks	الساعات الفعلية Contact Hours	رموز مخرجات التعلم للمقرر (CILOs)
1	Definition of Topographic map and aerial photograph.		2	4	a1,b2,c1, d2,

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2	Definition of fundamental concepts of geomorphology		1	2	a1,b2,d2,
3	Origin and shape of main geomorphic landforms.		1	2	a1,a2,b2,d2,
4	Role of weathering and soil processes in mass movements and evolution of slopes.		2	4	a1,b2,c1,c2,d2
5	Role of weathering and soil processes in mass movements and evolution of slopes.		2	4	a1,b1,b2,c1,c2, d2,
6	Arid and Aeolian landforms (sand dunes).		1	2	a1,a2,b1,b2,c1,c2 d1,d2
7	Origin and evolution of streams and hydrographic pattern.		1	2	a1,a2,b1,b2,c1,c2 d1,d2
8	Fluvial erosional landforms associated with different stream stages.		2	4	a1,a2,b1,b2,c1,c2 d1,d2
9	Fluvial depositional landforms associated with different stream stages.		1	2	a1,a2,b1,b2,c1,c2, d1,d2
10	Coastal geomorphology and types of shore lines.		1	2	a1,a2,b1,b2,c1,c2, d1,d2
عدد الأسابيع والساعات الفعلية Number of Weeks /and Contact Hours Per Semester			14	28	

الموضوعات العملية (إن وجدت) Practical Aspect (if any)				
الرقم Order	التجارب العملية/ التمارين / تدريبات Practical / Exercises/ Tutorials topics	عدد الأسابيع Number of Weeks	الساعات الفعلية Contact Hours	رموز مخرجات التعلم Course ILOs
1	Recognition details of topographic map	1	2	a1.d2
2	Definition of landforms from topographic map: A- Wadis (measurements of length, types, cross section, locate recharge and out let of wadi and drawing types of drainage patterns). B- locate the types of Slopes, cross section C- mountains and plateaus, cross section D- Trip field	3	6	a1,b2,c1,c2,d2
3	Explain different between Aerial photograph and satellite image. Overlapping use stereoscope.	1	2	2
4	Definition different types of landforms from aerial photograph.	1	2	2
5	Drawing the types of wadis and measurements	1	2	2

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	its length.			
6	Type of drainage patterns.	1	2	2
7	Types of slopes and determine the direction of inclination.	1	2	2
8	Structures faults, fractures and fold and determine the direction of tilting of strata.	1	2	2
9	Mapping of geomorphological map and explain Relation between structure and landforms.	1	2	2
10	Definition landforms from A ₀ Satellite image.	1	2	2
اجمالي الأسابيع والساعات الفعلية Number of Weeks /and Contact Hours Per Semester		12	24	

استراتيجيات التعليم والتعلم Teaching Strategies

- Lectures (brain storm, discussions) using board, data show and power point presentations, models and scientific movies.
- Self-learning by preparing essays and presentations using library and internet resources.
- Practical work using Computer software.

الأنشطة والتكليفات Tasks and Assignments

م No	التكليف/ الواجب Assignments/ Tasks	نوع التكليف (فردى/ تعاوني)	الدرجة المستحقة Mark	أسبوع التنفيذ Week Due	خرجات التعلم CILOs (symbols)
1	Oral test and skills of discussion.		5	9	a1,a2,b2,c1, c2,d2
2	Report to assess student synthesis and self-learning.		5	11-13	a1,a2,b1,b2, c1,c2,d1,d2
إجمالي الدرجة Total Score			10		

تقييم التعلم Learning Assessment

الرقم No.	أنشطة التقييم Assessment Tasks	أسبوع التقييم Week due	الدرجة Mark	نسبة الدرجة إلى الدرجة النهائية Proportion of Final Assessment	مخرجات التعلم CILOs (symbols)
1	الأنشطة والتكليفات Tasks and Assignments	Throughout	10	6.66	a1,a2,b2,c1, c2,d2
2	Quizzes	W4,W6	5	3.33	a1,b2,c1,d2
3	Midterm Exam (practical)	W7	(15)	10	a1,a2,b2,c1c2

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4	Lab activity/ Problem solving	Throughout	(5)	3.33	a1,a2,b2,c1,c2
5	Midterm Exam (theoretical)	W8	15	10	a1,a2,b1,b2c1,c2,d1,d2
	Final Exam (practical)	W 12	(30)	20	a1,a2,b1,b2c1,c2,d1,d2
6	Final Exam (theoretical)	W16	70	46.66	a1,a2,b1,b2,c1,c2,d1,d2
Total الإجمالي			150	%100	

Learning Resources مصادر التعلم

توثق المراجع حسب نظام APA (اسم المؤلف، سنة النشر، اسم الكتاب، دار النشر، بلد النشر).

Required Textbook(s) المراجع الرئيسية (لا تزيد عن مرجعين)

Fundamentals of Geomorphology (Richard Johnhugett) third edition

Essential References المراجع المساندة

اد. زكريا هميمي 1997 دار الحكمة اليمنية مباني الجيومورفولوجيا

Electronic Materials and Web Sites etc. المصادر الإلكترونية ومواقع الإنترنت

<https://www.google.com/search=geomorphology>

Course Policies

الضوابط والسياسات المتبعة في المقرر

1	Class Attendance حضور الفعاليات التعليمية	- Attendance is compulsory at all scheduled lectures and practical sessions. A student should attend not less than 75 % of total hours of the subject; otherwise he/she will not be able to take the exam and will be considered as exam failure and will be required to retake the course again.
2	Tardy الحضور المتأخر	- For late in attending the class, the student will be initially notified. If he repeated lateness in attending class, he/she will be considered as absent.
3	Exam Attendance/Punctuality ضوابط الامتحان	- The student should attend the exam on time. He/she is allowed to attend the exam within half an hour from the beginning of the exam, after that if late he/she will not be permitted to take the exam and will be considered as absent.
4	Assignments & Projects التعيينات والمشاريع	- Student has to submit all the assignments/reports for checking on time, mostly one week after given the assignment.
5	Cheating الغش	- Any student caught cheating will be expelled from the exam hall, and referred to a disciplinary council to apply the penalties as stipulated in the Student Affairs Regulations (SAR). Usually student will be assigned a course grade of F (Fail), more actions will be applied subject to the case in agreement with the SAR.

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6	Plagiarism الانتحال <ul style="list-style-type: none">- Plagiarism means if you copy the work of another person and turn it in as your own, so plagiarism is one of the worst academic sins.- Academic integrity, with its embodied values, is seen as a foundation of Sana'a University. It is the responsibility of all students to be familiar with behaviours and practices associated with academic integrity. Instructors are required to provide students and faculty with information on plagiarism and other forms of academic dishonesty, and has resources to help students succeed honestly. Such behavior will lead to severe punishment liable to faculty/department evaluation.
7	Other policies سياسات أخرى <ul style="list-style-type: none">- During class lectures, please make sure that all cell phones must be off or on silent and put away in your pocket, or backpack or purse. They should not be visible during class. Audio and/or visual recording devices including, but not limited to, computers, personal digital assistants (PDA's), iPods, tape recorders, and cameras are not permitted to be on- they should be turned off and put away in your pocket, backpack or purse. Failure to comply with these policies will result in exclusion from the class.- Students are not allowed to carry a cell phone or any relevant material into the exam hall, otherwise any such act will be treated as a cheating case, and disciplinary action will be taken according to University rules as above.



قسم/ برنامج: علوم الأرض /العلوم الجيولوجية
العام الجامعي: 2020-2019م

خطة مقرر: الجيومورفولوجيا

Course Plan (Syllabus): **Geomorphology**

Information about Faculty Member Responsible for the Course						
الاسم Name	Bassim S. Al Khirbash		الساعات المكتبية (أسبوعياً) Office Hours		6	
المكان ورقم الهاتف Location & Telephone No.	772778900		السبت SAT	الأحد SUN	الاثنين MON	الثلاثاء TUE
البريد الإلكتروني E-mail	dralkhirbash@gmail.com					الأربعاء WED
						الخميس THU

General information about the course					
1.	اسم المقرر Course Title	جيومورفولوجيا - Geomorphology			
2.	رمز المقرر ورقمه Course Code and Number	GEOS231			
3.	الساعات المعتمدة للمقرر Credit Hours	الساعات المعتمدة Credit Hours			الإجمالي Total
		محاضرات Lecture	عملي Practical	سمنار/تمارين Seminar/Tutorial	
		2	1		3
4.	المستوى والفصل الدراسي Study Level and Semester	Second year – First Semester			
5.	المتطلبات السابقة للمقرر Pre-requisites	PNR111			
6.	المتطلبات المصاحبة (إن وجدت) Co-requisite				
7.	البرنامج الذي يدرس له المقرر Program (s) in which the course is offered	العلوم الجيولوجية Geosciences			
8.	لغة تدريس المقرر Language of teaching the course	انجليزي/عربي English/Arabic			
9.	مكان تدريس المقرر Location of teaching the course	Faculty of Petroleum and Natural Resources Building			

وصف المقرر	
Providing students the main concepts of the geomorphology and it's applied, and explain geomorphological factors and processes that Influencing Earth's surface formation. Introduce students to methods of measuring surface	تزويد الطلاب بالمفاهيم الرئيسية للجيومورفولوجيا وأهميتها التطبيقية وتوضيح العوامل والعمليات الجيومورفولوجية المؤثرة في تشكيل سطح الأرض. وتعريف الطلاب بطرق قياس ظواهر سطح الأرض

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phenomena and sign them on appropriate maps and figures. Providing students with methods for identifying geomorphological phenomena and determining the stages of their development, Identify the relation between geologic structure and existing landforms.	وتوقعها على الخرائط. تزويد الطلاب بطرق تمييز الظواهر الجيومورفولوجية والتعرف على مراحل تطورها، تحديد العلاقة بين البنية التركيبية الجيولوجية وأشكال الأرض الموجودة.
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مخرجات تعلم المقرر (CILOs) Course Intended Learning Outcomes	
After completing the course, the student will be able to:	بعد الانتهاء من دراسة المقرر سوف يكون الطالب قادرا على أن:
a1. Shows knowledge and understanding basic principles of geomorphology.	a1 - معرفة وفهم المبادئ الاساسيه للجيومورفولوجيا.
a2. Defining and describing the different geomorphological phenomena on the Earth.	a2 - تحديد ووصف الانوع المختلفة للظواهر الجيومورفولوجية على سطح الارض.
b1. Compare between different landform using Aerial photograph and satellite image.	b1 - يقارن بين اشكال الارض باستخدام الصور الجوية والفضائية.
b2. Interpret most of landform construct and interpretation of topographic.	b2 - تفسير معظم اشكال الارض بناء على تفسير الخرائط الطبوغرافية.
c1. Recognize the different geomorphological processes.	c1 - تمييز العمليات الجيومورفولوجية المختلفة.
c2. Classify different type of landforms.	c2 - تصنيف الانوع المختلفة للاشكال الارضية.
c3. Locate type of structure which formed landforms.	c3 - تحديد نوع الاشكال الارضية المتكونه من الحركة التكتونية.
d1. Determine the geomorphological shape and relief through the wind, river, glacial, wave and gravity.	d1 - التعرف على الاشكال والتضاريس الجيومورفولوجيا بواسطة الرياح والمياه والجليد والامواج والجاذبية.
d2. Work in groups.	d2 - العمل الجماعي.

محتوى المقرر Course Content				
خطة تنفيذ الموضوعات النظرية Theoretical Aspect				
الرقم Order	الوحدات (الموضوعات الرئيسية) Units	الموضوعات التفصيلية Sub Topics	الأسبوع Week Due	الساعات الفعلية Con. H
1	Definition of Topographic map and aerial photograph.		2	4
2	Definition of fundamental concepts of geomorphology		1	2
3	Origin and shape of main geomorphic landforms.		1	2



4	Role of weathering and soil processes in mass movements and evolution of slopes.		2	4
5	Role of weathering and soil processes in mass movements and evolution of slopes.		2	4
6	Arid and Aeolian landforms (sand dunes).		1	2
7	Mid-term Exam		1	2
8	Origin and evolution of streams and hydrographic pattern.		1	2
9	Fluvial erosional landforms associated with different stream stages.		2	4
10	Fluvial depositional landforms associated with different stream stages.		1	2
11	Coastal geomorphology and types of shore lines.		1	2
12	Final Exam		1	2
عدد الأسابيع والساعات الفعلية Number of Weeks /and Contact Hours Per Semester			16	32

Practical / Training/ Tutorials/ Exercises Aspects الخطة تنفيذ موضوعات الجانب العملي			
الرقم Order	موضوعات العملي/ المهام / التمارين Practical/ Tutorials/ Exercises Aspects	الأسبوع Week Due	الساعات الفعلية Cont. H
1	Recognition details of topographic map.	1	2
2	Definition of landforms from topographic map: A- Wadis (measurements of length, types, cross section, locate recharge and out let of wadi and drawing types of drainage patterns). B- locate the types of Slopes, cross section C- mountains and plateaus, cross section D- Trip field	3	6
3	Explain different between Aerial photograph and satellite image. Overlapping use stereoscope.	1	2
4	Definition different types of landforms from aerial photograph.	1	2
5	Drawing the types of wadis and measurements its length.	1	2
6	Type of drainage patterns.	1	2
7	Mid-term Exam	1	2
8	Types of slopes and determine the direction of inclination.	1	2
9	Structures faults, fractures and fold and determine the direction of tilting of strata.	1	2

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10	Mapping of geomorphological map and explain Relation between structure and landforms.	1	2
11	Definition landforms from A ₀ Satellite image.	1	2
12	Final Exam	1	2
اجمالي الأسابيع والساعات الفعلية Number of Weeks /and Contact Hours Per Semester		14	28

استراتيجيات التعليم والتعلم Teaching Strategies

- Lectures (brain storm, discussions) using board, data show and power point presentations, models and scientific movies.
- Self-learning by preparing essays and presentations using library and internet resources.
- Practical work using Computer software.

الأنشطة والتكليفات Tasks and Assignments

م No	التكليف/ الواجب Assignments	نوع التكليف (فردى/ تعاوني)	الدرجة المستحقة Mark	أسبوع التنفيذ Week Due
1	Oral test and skills of discussion.		5	9
2	Report to assess student synthesis and self-learning.		5	11-13
Total Score إجمالي الدرجة			10/150	

تقويم التعلم Learning Assessment

م No	أساليب التقويم Assessment Method	موعد (أسبوع) التقويم Week Due	الدرجة Mark	الوزن النسبي % Proportion of Final Assessment
1	الأنشطة والتكليفات Tasks and Assignments	Throughout	10	6.66
2	Quizzes	W4,W6	5	3.33
3	Midterm Exam (practical)	W7	(15)	10
4	Lab activity/ Problem solving	Throughout	(5)	3.33
5	Midterm Exam (theoretical)	W8	15	10
6	Final Exam (practical)	W 12	(30)	20
7	Final Exam (theoretical)	W16	70	46.66
Total المجموع			150	100%

مصادر التعلم Learning Resources

توثق المراجع حسب نظام APA (اسم المؤلف، سنة النشر، اسم الكتاب، دار النشر، بلد النشر).

المراجع الرئيسية (لا تزيد عن مرجعين) Required Textbook(s)

Fundamentals of Geomorphology (Richard Johnhugett) third edition

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Essential References المراجع المساندة
اد زكريا هميمي 1997 دار الحكمة اليمانية مبادي الجيومورفولوجيا
المصادر الإلكترونية ومواقع الإنترنت <i>etc.</i> Electronic Materials and Web Sites
https://www.google.com/search=geomorphology

Course Policies الضوابط والسياسات المتبعة في المقرر	
1	Class Attendance حضور الفعاليات التعليمية - Attendance is compulsory at all scheduled lectures and practical sessions. A student should attend not less than 75 % of total hours of the subject; otherwise he/she will not be able to take the exam and will be considered as exam failure and will be required to retake the course again.
2	Tardy الحضور المتأخر - For late in attending the class, the student will be initially notified. If he repeated lateness in attending class, he/she will be considered as absent.
3	Exam Attendance/Punctuality ضوابط الامتحان - The student should attend the exam on time. He/she is allowed to attend the exam within half an hour from the beginning of the exam, after that if late he/she will not be permitted to take the exam and will be considered as absent.
4	Assignments & Projects التعيينات والمشاريع - Student has to submit all the assignments/reports for checking on time, mostly one week after given the assignment.
5	Cheating الغش - Any student caught cheating will be expelled from the exam hall, and referred to a disciplinary council to apply the penalties as stipulated in the Student Affairs Regulations (SAR). Usually student will be assigned a course grade of F (Fail), more actions will be applied subject to the case in agreement with the SAR.
6	Plagiarism الانتحال - Plagiarism means if you copy the work of another person and turn it in as your own, so plagiarism is one of the worst academic sins. - Academic integrity, with its embodied values, is seen as a foundation of Sana'a University. It is the responsibility of all students to be familiar with behaviours and practices associated with academic integrity. Instructors are required to provide students and faculty with information on plagiarism and other forms of academic dishonesty, and has resources to help students succeed honestly. Such behavior will lead to severe punishment liable to faculty/department evaluation.
7	Other policies سياسات أخرى - During class lectures, please make sure that all cell phones must be off or on silent and put away in your pocket, or backpack or purse. They should not be visible during class. Audio and/or visual recording devices including, but not limited to, computers, personal digital assistants (PDA's), iPods, tape recorders, and cameras are not permitted to be on- they should be turned off and put away in your pocket, backpack or purse. Failure to



comply with these policies will result in exclusion from the class.

- Students are not allowed to carry a cell phone or any relevant material into the exam hall, otherwise any such act will be treated as a cheating case, and disciplinary action will be taken according to University rules as above.

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