Ministry of Higher Education & Scientific Research SANA'A UNIVERSITY

**Faculty Of Veterinary Medicine** 



# **Course Specification of Organic chemistry**

Ι	I. Course Identification and General Information:						
1	Course Title:	Organic chemistry					
2	Course Number & Code:		]	FR114			
			C.I	I			
3	Credit hours:	Theoretica l	Practical	Training	Seminar	Total	
		2	1	-	-	3	
4	Study level/ semester at which this course is offered:	First Year - Second Semester					
5	Pre –requisite (if any):		]	FR111			
6	Co –requisite (if any):			None			
7	Program (s) in which the course is offered:	Bachelor of Veterinary Medicine					
8	Language of teaching the course:	English language					
9	Location of teaching the course:	Faculty of Veterinary Medicine Building					
10	Prepared by:	Dr. Basheer Ahmed Mufreh					
11	Date of approval:						

# **II.** Course description:

Organic chemistry is a Facility required course, This course provides a student by basic and advanced skills for understand Organic chemistry at studying environment, and at home. It presents the knowledge of basic Organic chemistry concepts. The course provides the knowledge needed to operate and utilize the operating system and office software package, and to use the. Organic chemistry and further develops students' communication skills in design, describe, Draw and using a moderately advanced materials. It also provides the students with a wide range of basic concept and develops their use Experience of medical Organic chemistry, and processes to investigate the effect of varying

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	tance on the Science of Organic chemistr ing Science of Organic chemistry applia	•		1 1			
II	III. Intended learning outcomes (ILOs) of the course:						
<b>(A)</b>	<b>Knowledge and Understandi</b>	ng:					
	Alignment of Course Intended Learning Outcomes Knowledge		to Program Intended Learr nderstanding.	ning Outcomes (PILOs) in:			
	Program Intended Learning Outcomes (Sub- PILOs) in: Knowledge and UnderstandingCourse Intended Learning Outcomes (CILOs) in Knowledge and Understanding						
	After completing this program, students will be able for completing this course, students will be able to: to:						
A2-	Clarifies basic concepts, principles, and theories related to animal production, animal health and nutrition, behavior management, breeding and care that is related to animal ethical codes.	a1-	Describe the Organic	e Chemistry			
A3-	Identifies various causes of animal diseases, animal epidemics and how they can be diagnosed; including common and life-threatening diseases of animals, poultry and fish.	a2- Distinguish the basic Organic Chemistry					
	<b>Teaching And Assessment Meth</b>		0	0			
A	lignment of Learning Outcomes of Knowle		d Understanding to Te Methods:	aching and Assessment			
C	ourse Intended Learning Outcomes (CILOs) in Knowledge and Understanding	Teaching Methods of asse strategies/methods to be used		Methods of assessment			
completing this course, students will be able to:       a1-     Describe the Organic Chemistry		LecturesHome WorkInvestigationClass WorkExplanationClass Active		Class Work			

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a2-	Distinguish the basic Organic Chemistry	Open question Demonstration Presentation Observation. Cooperative learning workshops Pair work Group work	Case Studies Research Papers Group Projects Watch Video Collect sample Mid-semester exam Final exam Cooperative learning
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	Intellectual Skills: ment of Course Intended Learning Outcomes (CILOs) to B	Program	Intended Learning Outcomes	(PILOs) in: Intellectual skills	
Pro	gram Intended Learning Outcomes (Sub- PILOs) in Intellectual skills	C	ourse Intended Learnin Intellectu	ng Outcomes ( <mark>CILOs</mark> ) of al Skills	
After	completing this program, students will be able to:	After	completing this course, stud	ents will be able to:	
<b>B1-</b> Competently practices analytical and critical thinking skills in studying and assessing health problems and reading the results of animal medical examinations and in related sciences.			- Differentiate among different Organic Chemistry.		
B4-	Determine appropriate and effective treatment evaluates all medications used for each diseased condition.	<b>b2-</b> Discriminate the importa Chemistry to medical.		ance of using Organic	
	Teaching And Assessment Meth		0	0	
<u> </u>	nment of Learning Outcomes of Intellectual Ski urse Intended Learning Outcomes (CILOs) in Intellectual Skills.		eaching Methods and As hing strategies/methods to be used	Methods of assessment	
After	completing this course, students will be able to:	Lec	tures	Home Work	
b1-	Differentiate among different Organic Chemistry.	Inve	estigation dback	Class Work Class Active	
b2-	Discriminate the importance of using Organic Chemistry to medical.	Open question Demonstration		Case Studies Research Papers	
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	Observation. Cooperative learning workshops Pair work Group work	Group Projects Watch Video Mid-semester exam Final exam Cooperative learning
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(C) Professional and Practical Skills:						
Alignment of Course Intended Learning Outcomes (CILOs) to Program Intended Learning Outcomes (PILOs) in: Professional and Practical Skills						
Program Intended Learning Outcomes (Sub- PILOs) in Professional and Practical SkillsCourse Intended Learning Outcomes (CILOs) in Professional and Practical Skills						
After	completing this program, students will be able to:	After	r completing this cour	rse, students will be able to:		
C1- Accurately records a comprehensive pathological story of a sick animal including information on healthy behavior and the necessary checks.			E1- Employ functions and charts in Organic Chemistry.			
C2-	Practicing practical, diagnostic, clinical and research skills, including the collection of samples in various fields of veterinary medicine and related sciences, in a safe and effective manner, taking into account the ethics of the profession.	c2-	Produce effective presentations.	Organic Chemistry		
	Teaching And Assessment Methods I		0	0		
Alignment of Learning Outcomes of Professional and Practical Sk Course Intended Learning Outcomes (CILOs) in Professional and Practical Skills			<u>'eaching and Assessm</u> Teaching ategies/methods to be used	Methods: Methods of assessment		
After completing this course, students will be able to:		Lectures Investigation		Home Work Class Work		
c1- c2-	Employ functions and charts in Organic Chemistry. Produce effective Organic Chemistry presentations.	E F	xplanation eedback pen question	Class Active Case Studies Research Papers		

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<b>(D)</b>	(D) General / Transferable Skills:						
A	Alignment of Course Intended Learning Outcomes (CILOs) to Program Intended Learning Outcomes (PILOs) in: General and Transferable skills						
Prog	gram Intended Learning Outcomes (PILOs) in General / Transferable skills	C	ourse Intended Learnin General / Trans				
After c	ompleting this program, students will be able to:	After	r completing this course, stud	lents will be able to:			
D1-	Communicates effectively with Professional colleagues and animal owners and expresses his ideas clearly and objectively.	d1- Write reports required for a Organic Chemistry					
D2-	Develops his scientific, professional and research capabilities and follow what is emerging in his field of specialization and using computer applications and information and communication technology.	d2-	Use Internet for the pur Organic Chemistry	pose of preparing different			
	Teaching And Assessment Metho Alignment of Learning Outcomes of General and Tra			0			
	urse Intended Learning Outcomes (CILOs) in General and Transferable Skills		ching strategies/methods to be used	Methods of assessment			
After o	completing this course, students will be able to:	-	ctures vestigation	Home Work Class Work			
d1-	Write reports required for a Organic Chemistry	Explanation Feedback		Class Active Case Studies			
d2	Use Internet for the purpose of preparing different Organic Chemistry	Open question Demonstration Presentation Observation. Cooperative learning		Research Papers Group Projects Watch Video Collect sample Mid-semester exam			

	Prepared by
Dr. ]	Basheer Mufreh

Vice Dean For Quality Affairs Dr. Abdulraqeb Alshami Dean of the Faculty Ass. Prof. Dr. Abdu Alraoof Al-Shawkany Dean of Development Center & Quality Assurance Ass. Prof. Dr. Huda Al-Emad

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IV.	<b>Course Content:</b>						
1 –	1 – Course Topics/Items:						
	a – Theoretical Aspect						
Order	Topic List / Units	CILOs (symbols)	Sub-topic List	Number of weeks	Contact hours		
1	Structure	a1, a2,b1,b2,c1,c2	structure Nomenclature Lewis structure Orbital hybridization	1	2		
2	Configuration	a1, a2,b1,b2,c1,c2	Configurationally Configurational analyses conformational	1	2		
3	Functional groups	a1, a2,b1,b2,c1,c2	Preparation Reactions Interconversition of alkanes	1	2		
4	Reaction Mechanism	a1, a2,b1,b2,c1,c2	Nucleophilic Nucleophilic aromatic substitutions	2	4		
5	Reactive Intermediates	a1, a2,b1,b2,c1,c2	Nature of carbocation's Free radicals benzynes	2	4		
6	organometallics	a1, a2,b1,b2,c1,c2	reactions main group metal reagents	2	4		
7	Special topics	a1, a2,b1,b2,c1,c2	Resonance Carbon acidity orbital	2	4		
8	Economy organic	a1, a2,b1,b2,c1,c2	Economy organic Organic in plants	2	4		

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			Emad

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			Organic in animals		
9	Medical organic	a1, a2,b1,b2,c1,c2	Medical organic Alkanes Alkenes alkynes	1	2
	Number of Wee	eks /and Units Per Sem	ester	14	28

	b- Training Aspect:			
Order	Training Tasks	CILOs (symbols)	Number of weeks	Contact hours
1	Structure	a1, a2,b1,b2,c1,c2	2	4
2	Configuration	a1, a2,b1,b2,c1,c2	2	4
3	Functional groups	a1, a2,b1,b2,c1,c2	3	6
4	Reaction Mechanism	a1, a2,b1,b2,c1,c2	2	4
5	Reactive Intermediates	a1, a2,b1,b2,c1,c2	2	4
6	Organometallics	a1, a2,b1,b2,c1,c2	3	б
	Number of Weeks /and Units Pe	er Semester	14	28

# V. Teaching strategies of the course:

- Brainstorming
- Teacher explanation
- Directed reading
- Silent Reading
- Self-learning
- Problem solving
- Cooperative learning
- Group work
- Pair work

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<ul> <li>Listening to short dia</li> </ul>	logues
<b>3-Assessment Method</b>	ls:
Home Active	
Home Work	
Class Work	
Research Papers	

**Group Projects** 

Watch Video

Note sample

Abstract

	I. Schedule of Assessment Tasks for Students During the Semester:					
No.	Assessment Method	Week Due	Mark	Proportion of Final Assessment	Aligned Course Learning Outcomes (CILOs symbols)	
1	Participation, quizzes and assignments	2-14	10	10%	a1, a2, b1, b2, c1, c2,d1	
2	Mid-Term Exam	8	10	10%	a1, a2, b1, b2, c1, c2	
3	Mid-Term Practical Exam	8	10	10%	a1, a2, b1, b2, c1, c2	
4	Final Practical Exam	15	10	10%	a1, a2, b1, b2, c1, c2	
5	Oral Exam	16	5	5%	a1, a2, b1, b2, c1, c2,d1	
6	Final Exam	16	55	55%	a1, a2, b1, b2, c1, c2	
	Total		100	100%		

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II. Students' Support:	
Office Hours/week	Other Procedures (if any)
Every sun day	Non

III. Learning Resource (MLA	style or APA style)S:						
1- Required Textbook(s) ( maximum two )							
Morris Mano, "Chemistry 3 ", by Prentice – Hall 2011 ISBN. 1995							
2- Recommended Readings and Ref	erence Materials						
<ul> <li>R. A. Serway and J. S. Faughn</li> </ul>	, General Chemistry , 2006, Holt, USA.						
<ul> <li>John F.Warrly, "General Che</li> </ul>	mistry ", Pearson Education ,Russia						
<b>3-</b> Essential References							
Richards, Jack C., Hull, Jonathan and P	roctor, Susan. (2008). Chemistry-o. Third edition, New York:						
<b>Cambridge University Press</b>							
http://www.ph.utexas.edu/~ General Che	emistry /resources/resources.html						
4- Electronic Materials and Web Sit	es etc.						
http://mastersinesi.com/2012/40-best-sites http://learnenglishteens.britishcouncil.org	s-for-esl-study-materials-textbooks-and-software/						
http://www.everythingesl.net/inservices							
http://www.everythingesl.net/inservices/el							
http://www.5minuteenglish.com/the-fun-o							
	?A1=m&A2=0&A3=0&AFUNCT=1&ALEVEL=0						
http://classroom.jc-schools.net/basic/la-gr							
	-online-games-for-english-language-learners/						
https://www.vocabulary.co.il/							
http://www.talkenglish.com/listening/listenintermediate.aspxhttps://learnenglish.britishcouncil.org/en/english-							
grammar/clause-phrase-and-							
sentence/sentence-structure							
Prepared by Vice Dean For Qua	lity Dean of the Faculty Dean of Development						
Dr. Basheer Mufreh Affairs	Ass. Prof. Dr. Abdu Alraoof Center & Quality						

Center & Quality Assurance Ass. Prof. Dr. Huda Al-Emad

Rector of Sana'a University Prof. Dr. Al-Qassim Mohammed Abbas

Al-Shawkany

Dr. Abdulraqeb Alshami

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http://classroom.jc-schools.net/basic/la-grammar.html http://www.factmonster.com/homework/writingskills1.html 5- Other Learning Material:

	I. Course Policies: (including plagiarism, academic honesty, attendance etc)							
	Class Attendance:							
١	<ul> <li>Attendance in all lectures and practical classes are required, except in very emergenc circumstances, such as serious illness or death in the family with providing an acceptabl documentation approved by the university and forwarded by the chairman of th department. Otherwise the absence shall be considered unexcused.</li> </ul>							
	<ul> <li>In accordance with the university rules, if the percentage of student's absence exceeds 25 % of the total lectures or practical classes, the student involved shall be disqualified in the final written and practical examination of the course and shall be deemed to have failed in the course.</li> </ul>							
	Tardy:							
٢	Roll will be called in the very beginning of each lecture and practical class. Retardation for more than three weeks without a reasonable cause, the student involved shall not be allowed to attend the class any longer and consequently shall be considered to be absent.							
	Exam Attendance/Punctuality:							
٣	<ul> <li>It is incumbent on student to report at the examination hall for checking in and rolls calling at least 15 minutes before the commencement of examination.</li> </ul>							
	<ul> <li>A student is not allowed to submit answer booklet and leave the examination hall only on or after the passage of the half examination duration.</li> </ul>							
	<ul> <li>A student who comes late shall not be admitted to the examination hall, only within the first 30 minutes of the examination. After this time, the student will be considered to be missed in the examination and shall be deemed to have failed in the course.</li> </ul>							
	<ul> <li>When a student misses the final examination due to a legitimate medical problems or death in the family, an acceptable documentation approved by the university medical</li> </ul>							

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	unit for the excused absence must be provided no later than three weeks and consequently the student shall be disqualified in the examination but with the excused absence.
٤	<ul> <li>Assignments &amp; Projects:</li> <li>Assignments and practical reports must be submitted for assessment on or before the</li> </ul>
	<ul> <li>due date.</li> <li>The submission date extension will not be granted only by the consent of the faculty member concerned.</li> </ul>
	<ul> <li>In the case of late submission, the student must provide a reasonable explanation to the faculty member. Otherwise, 1% of the obtained marks will be subtracted for each late day, including weekends and holidays.</li> </ul>
	Cheating:
0	<ul> <li>If a student is found cheating in examination (midterm or final or quizzes) (copying from unauthorized materials and another students' work or allowing other students to copy from his/her own work), the student involved shall be disqualified in the examination and shall be deemed to have failed in the course and also suspended from examinations of two more courses.</li> </ul>
	<ul> <li>If a student is found engaging in any unauthorized communications (oral, sign, call, etc.), while the examination is in progress or in possessing of any authorized materials or electronic devices before the distribution of examination papers, the student involved shall be disqualified in the examination and shall be deemed to have failed the course.</li> </ul>
	Plagiarism:
6	<ul> <li>Plagiarism is the presentation of any material (text, data or figures) from any other source in preparation of assignments or practical reports without clear and adequate acknowledgement of the source.</li> </ul>
	<ul> <li>Plagiarism is also the use or copy of other students' work (with, or without payment) to prepare all or part of undertaken assignments or practical reports of work submitted for assessment.</li> </ul>
	<ul> <li>All types of plagiarism are unacceptable and are considered dishonest practices. If a student is found plagiarism, the student involved shall be subjected to the same penalties as in the case of cheating as already mentioned in the sub-section (5) of the course policies.</li> </ul>

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	Dr. Abdulraqeb Alshami	Al-Shawkany	Assurance
			Ass. Prof. Dr. Huda Al-
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7

#### Other policies:

Students must switch off their mobile phones, laptops, electronic devices etc. before
entering lecture room or lab. If a student is found using these devices while the lecture
or practical work is in progress, the student involved shall be expelled out of the class
and shall be considered to be absent.

# **Course Plan of Organic chemistry**

X Information about Faculty Member Responsible for the Course:							
Name of Faculty Member		Office Hours					
Location & Telephone No.		SAT	SUN	MON	TUE	WED	тни
E-mail							

IV. Course Identification and General Information:							
1	Course Title:	Organic chemistry					
2	Course Number & Code:			FR114			
			C.I	I			
3	Credit hours:	Theoretic al	Practical	Training	Seminar	Total	
		2	1	-	-	3	
4	Study level/ semester at which this course is offered:		First Year	- Second Sen	nester		
5	Pre –requisite (if any):			FR111			
6	Co –requisite (if any):	None					
7	Program (s) in which the course is offered:	Bachelor of Veterinary Medicine					
8	Language of teaching the course:	English language					

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9	Location of teaching the course: Regular/ Semester	
10	Mode of delivery:	Lectures and Practical
11	Location of teaching the course:	Faculty of Veterinary Medicine Building

# V. Course description:

Organic chemistry is a Facility required course, This course provides a student by basic and advanced skills for understand Organic chemistry at studying environment, and at home. It presents the knowledge of basic Organic chemistry concepts. The course provides the knowledge needed to operate and utilize the operating system and office software package, and to use the. Organic chemistry and further develops students' communication skills in design, describe, Draw and using a moderately advanced materials. It also provides the students with a wide range of basic concept and develops their use Experience of medical Organic chemistry, and processes to investigate the effect of varying resistance on the Science of Organic chemistry in the environment, solve simple problems on the cost of using Science of Organic chemistry appliances, using machines and Networks.

### I. Intended learning outcomes (ILOs) of the course:

- After completing this course, students will be able to:
- a1- Describe the Organic Chemistry
- a2- Distinguish the basic Organic Chemistry
- b1- Differentiate among different Organic Chemistry.
- b2- Discriminate the importance of using Organic Chemistry to medical.
- c1- Employ functions and charts in Organic Chemistry.
- c2- Produce effective Organic Chemistry presentations.
- d1- Write reports required for a Organic Chemistry
- d2- Use Internet for the purpose of preparing different Organic Chemistry

	I.	<b>Course Content:</b>				
	A – Theo	pretical Aspect:				
	Order	Topics Li	st	Week Due	Contact Hours	
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1	Structure	1	2
2	Configuration	2	2
3	Functional groups	3	2
4	Reaction Mechanism	4,5	4
5	Reactive Intermediates	6,7	4
6	Mid-Term Exam	8	2
7	organometallics	9,10	4
8	Special topics	11,12	4
9	Economy organic	13,14	4
10	Medical organic	15	2
11	Final Exam	16	2
	Number of Weeks /and Units Per Semester		32

	b- Training Aspect:				
Order	Training Tasks	Week Due	Contact hours		
1	structure	1,2	4		
2	configuration	3,4	4		
3	Functional groups	5,6,7	6		
4	Mid-Term Exam	8	2		
5	Reaction Mechanism	9,10	4		
6	Reactive Intermediates	11,12	4		
7	organometallics	13,14,15	6		
8	Final Exam	16	2		
	Number of Weeks /and Units Per Semester1632				

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	VI. Teaching strategies of the course:
	<ul> <li>Brainstorming</li> </ul>
	<ul> <li>Teacher explanation</li> </ul>
	<ul> <li>Directed reading</li> </ul>
	<ul> <li>Silent Reading</li> </ul>
	<ul> <li>Self-learning</li> </ul>
	<ul> <li>Problem solving</li> </ul>
	<ul> <li>Cooperative learning</li> </ul>
	<ul> <li>Group work</li> </ul>
	Pair work
	<ul> <li>Listening to short dialogues</li> </ul>
3	-Assessment Methods:
Η	Iome Active
Η	Iome Work
С	Class Work
R	Research Papers
G	Broup Projects
W	Vatch Video
N	lote sample
А	bstract

No.	Assessment Method	Week Due	Mark	Proportion of Final Assessment
1	Participation, quizzes and assignments	2-14	10	10%
2	Mid-Term Exam	8	10	10%
3	Mid-Term Practical Exam	8	10	10%

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4	Final Practical Exam	15	10	10%
5	Oral Exam	16	5	5%
6	Final Exam	16	55	55%
	Total		100	100%

VII. Learning Resource (MLA style of	or APA style)S:				
1- Required Textbook(s) ( maximum two )					
<ul> <li>Morris Mano, "Chemistry 3 ", by Prentice – Hall 2011 ISBN. 1995</li> </ul>					
2- Recommended Readings and Reference	Materials				
<ul> <li>R. A. Serway and J. S. Faughn, Gene</li> </ul>	•				
John F.Warrly, "General Chemistry	", Pearson Education ,Russi	a			
3- Essential References		THE 1 1474 NY NY 1			
Richards, Jack C., Hull, Jonathan and Proctor	, Susan. (2008).Chemistry-o.	Third edition, New York:			
Cambridge University Press					
http://www.ph.utexas.edu/~ General Chemistry	y /resources/resources.html				
	, ,				
4- Electronic Materials and Web Sites <i>etc</i> .					
http://www.everythingesl.net/inservices/element http://www.everythingesl.net/inservices/element http://www.5minuteenglish.com/the-fun-of-learn http://www.funbrain.com/cgi-bin/gg.cgi?A1=n http://classroom.jc-schools.net/basic/la-gramma http://classroom-aid.com/2012/08/28/25-online https://www.vocabulary.co.il/ http://www.talkenglish.com/listening/listeninte grammar/clause-phrase-and- sentence/sentence-structure http://classroom.jc-schools.net/basic/la-gramma	ary_sites_ells_71638.php ning-english.htm n&A2=0&A3=0&AFUNCT=1 r.html e-games-for-english-language- ermediate.aspxhttps://learnen	learners/			
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http://	/www.factmonster.com/homework/writingskills1.html
5	- Other Learning Material:
	II. Course Policies: (including plagiarism, academic honesty, attendance etc)
١	<ul> <li>Class Attendance:</li> <li>Attendance in all lectures and practical classes are required, except in very emergency circumstances, such as serious illness or death in the family with providing an acceptable documentation approved by the university and forwarded by the chairman of the department. Otherwise the absence shall be considered unexcused.</li> <li>In accordance with the university rules, if the percentage of student's absence exceeds 25 % of the total lectures or practical classes, the student involved shall be disqualified in the final written and practical examination of the course and shall be deemed to have failed in the course.</li> </ul>
۲	<b>Tardy:</b> Roll will be called in the very beginning of each lecture and practical class. Retardation for more than three weeks without a reasonable cause, the student involved shall not be allowed to attend the class any longer and consequently shall be considered to be absent.
٣	<ul> <li>Exam Attendance/Punctuality:</li> <li>It is incumbent on student to report at the examination hall for checking in and rolls calling at least 15 minutes before the commencement of examination.</li> <li>A student is not allowed to submit answer booklet and leave the examination hall only on or after the passage of the half examination duration.</li> <li>A student who comes late shall not be admitted to the examination hall, only within the first 30 minutes of the examination. After this time, the student will be considered to be missed in the examination and shall be deemed to have failed in the course.</li> <li>When a student misses the final examination due to a legitimate medical problems or death in the family, an acceptable documentation approved by the university medical unit for the excused absence must be provided no later than three weeks and consequently the student shall be disqualified in the examination but with the excused absence.</li> </ul>
٤	<ul> <li>Assignments &amp; Projects:</li> <li>Assignments and practical reports must be submitted for assessment on or before the due date.</li> <li>The submission date extension will not be granted only by the consent of the faculty member concerned.</li> </ul>
Dre	pared by Vice Dean For Quality Dean of the Faculty Dean of Development

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#### **Faculty Of Veterinary Medicine**

	<ul> <li>In the case of late submission, the student must provide a reasonable explanation to the faculty member. Otherwise, 1% of the obtained marks will be subtracted for each late day, including weekends and holidays.</li> </ul>
0	<ul> <li>Cheating:</li> <li>If a student is found cheating in examination (midterm or final or quizzes) (copying from unauthorized materials and another students' work or allowing other students to copy from his/her own work), the student involved shall be disqualified in the examination and shall be deemed to have failed in the course and also suspended from examinations of two more courses.</li> <li>If a student is found engaging in any unauthorized communications (oral, sign, call, etc.), while the examination is in progress or in possessing of any authorized materials or electronic devices before the distribution of examination papers, the student involved shall be disqualified in the examination and shall be deemed to have failed the course.</li> </ul>
6	<ul> <li>Plagiarism:</li> <li>Plagiarism is the presentation of any material (text, data or figures) from any other source in preparation of assignments or practical reports without clear and adequate acknowledgement of the source.</li> <li>Plagiarism is also the use or copy of other students' work (with, or without payment) to prepare all or part of undertaken assignments or practical reports of work submitted for assessment.</li> <li>All types of plagiarism are unacceptable and are considered dishonest practices. If a student is found plagiarism, the student involved shall be subjected to the same penalties as in the case of cheating as already mentioned in the sub-section (5) of the course policies.</li> </ul>
7	<ul> <li>Other policies:</li> <li>Students must switch off their mobile phones, laptops, electronic devices etc. before entering lecture room or lab. If a student is found using these devices while the lecture or practical work is in progress, the student involved shall be expelled out of the class and shall be considered to be absent.</li> </ul>

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Vice Dean For Quality Affairs Dr. Abdulraqeb Alshami Dean of the Faculty Ass. Prof. Dr. Abdu Alraoof Al-Shawkany Dean of Development Center & Quality Assurance Ass. Prof. Dr. Huda Al-Emad



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