



## Course Specification of Poultry Management

I. Course Identification and General Information:						
1	<b>Course Title:</b>	Poultry Management				
2	<b>Course Number &amp; Code:</b>	AP223				
3	<b>Credit hours:</b>	C.H				Total
		Theoretical	Practical	Training	Seminar	
		2	1		3	
4	<b>Study level/ semester at which this course is offered:</b>	Second Year - Second Semester				
5	<b>Pre –requisite (if any):</b>	AP222				
6	<b>Co –requisite (if any):</b>	None				
7	<b>Program (s) in which the course is offered:</b>	B.Sc., (Veterinary Medicine).				
8	<b>Language of teaching the course:</b>	English Language.				
9	<b>Location of teaching the course:</b>	Factuality of Vet Medicine.				
10	<b>Prepared by:</b>	Dr. Ghazi. A. Zohair Dr. Gameel A. Al- Maktari				
11	<b>Date of approval:</b>					

### II. Course description:

- Basic Information about Poultry Industry, terminology and classification of Poultry.
- Proper Poultry House Designing and Production Efficiency.
- Proper rearing and management of different types of Poultry.
- Environmental and Genetic Factors affecting Production efficiency.
- Artificial hatching and Hatcheries management.
- The role of strict biosecurity in preventing Infectious diseases.
- Marketing of poultry and poultry waste management.

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**III. Intended learning outcomes (ILOs) of the course:**

**(A) Knowledge and Understanding:**

Alignment of Course Intended Learning Outcomes (CILOs) to Program Intended Learning Outcomes (PILOs) in: **Knowledge and Understanding.**

Program Intended Learning Outcomes (Sub-PILOs) in: Knowledge and Understanding		Course Intended Learning Outcomes (CILOs) in: Knowledge and Understanding	
After completing this program, students will be able to:		After completing this course, students will be able to:	
<b>A1-</b>	Demonstrate a sound knowledge and understanding of concepts and principles of general culture, basic science, and that support veterinary medicine.	<b>a1-</b>	Show understanding the basic principles of poultry science and their terminology.
<b>A2-</b>	Clarifies basic concepts, principles, and theories related to animal production, animal health and nutrition, behavior management, breeding and care that is related to animal ethical codes.	<b>a2-</b>	Clarifies basic concepts, principles, and theories related to poultry production and management including (Husbandry, Welfare, Nutrition breeding and housing etc.).

**Teaching And Assessment Methods For Achieving Learning Outcomes:**

Alignment of Learning Outcomes of Knowledge and Understanding to Teaching and Assessment Methods:

Course Intended Learning Outcomes (CILOs) in Knowledge and Understanding		Teaching strategies/methods to be used	Methods of assessment
After completing this course, students will be able to:		<ul style="list-style-type: none"> <li>▪ Lectures</li> <li>▪ Discussion</li> <li>▪ Dialogue and Inscribes</li> <li>▪ Brain storming</li> <li>▪ Practical application (Field work - Clinic)</li> <li>▪ Poultry farm visits</li> </ul>	<ul style="list-style-type: none"> <li>▪ Written Examination</li> <li>▪ Quizzes</li> <li>▪ Continuous questions Evaluation</li> <li>▪ Practical exam.</li> <li>▪ Reports.</li> </ul>
<b>a1-</b>	Show understanding the basic principles of poultry science and management.		
<b>a2-</b>	Clarifies basic concepts, principles, and theories related to poultry production and management including (Husbandry, Welfare,		

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Nutrition breeding and Housing etc.).	<ul style="list-style-type: none"> <li>▪ Self-Education</li> <li>▪ Presentation Shows</li> </ul>	Project (Feasibility Study)
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**(B) Intellectual Skills:**

Alignment of Course Intended Learning Outcomes (CILOs) to Program Intended Learning Outcomes (PILOs) in: **Intellectual skills**

Program Intended Learning Outcomes (Sub-PILOs) in Intellectual skills		Course Intended Learning Outcomes (CILOs) of Intellectual Skills	
After completing this program, students will be able to:		After completing this course, students will be able to:	
<b>B1-</b>	Competently practices analytical and critical thinking skills in studying and assessing health problems and reading the results of animal medical examinations and in related sciences.	<b>b1-</b>	Competently practices analytical and critical thinking skills in studying and assessing management problems of baby chicks from hatching till the marketing
<b>B3-</b>	Design appropriate nursing and treatment care plans for different animal diseases and determine prioritizing of therapeutic.	<b>b2-</b>	Regulate management plans for any poultry production farm problem.

**Teaching And Assessment Methods For Achieving Learning Outcomes:**

Alignment of Learning Outcomes of Intellectual Skills to Teaching Methods and Assessment Methods:

Course Intended Learning Outcomes (CILOs) in Intellectual Skills.		Teaching strategies/methods to be used	Methods of assessment
After completing this course, students will be able to:			
<b>b1-</b>	Practice efficiently management of baby chicks from hatching till the marketing	<ul style="list-style-type: none"> <li>▪ Lectures</li> <li>▪ Discussion</li> <li>▪ Dialogue and Inscribes</li> <li>▪ Brain storming</li> <li>▪ Practical application (Field work)</li> <li>▪ Poultry farm visits</li> <li>▪ Self-Education</li> <li>▪ Scientific Visits</li> <li>▪ Presentation Shows</li> <li>▪ Project (Feasibility Study)</li> </ul>	<ul style="list-style-type: none"> <li>▪ Written Examination</li> <li>▪ Quizzes</li> <li>▪ Continuous questions Evaluation</li> <li>▪ Practical exam</li> <li>▪ Reports</li> </ul>
<b>b2-</b>	Regulate and creates management plans for any poultry farm problem.		

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**(C) Professional and Practical Skills:**

Alignment of Course Intended Learning Outcomes (CILOs) to Program Intended Learning Outcomes (PILOs) in: **Professional and Practical Skills**

Program Intended Learning Outcomes (Sub-PILOs) in Professional and Practical Skills		Course Intended Learning Outcomes (CILOs) in Professional and Practical Skills	
After completing this program, students will be able to:		After completing this course, students will be able to:	
C1-	Accurately records a comprehensive pathological story of a sick animal including information on healthy behavior and the necessary checks.	c1-	Evaluate Poultry production records.
C2-	Practicing practical, diagnostic, clinical and research skills, including the collection of samples in various fields of veterinary medicine and related sciences, in a safe and effective manner, taking into account the ethics of the profession.	c2-	Plan, evaluate and practicing disinfection and vaccination programs for commercial poultry beside design and monitor a biosecurity program for commercial and backyard poultry.

**Teaching And Assessment Methods For Achieving Learning Outcomes:**

Alignment of Learning Outcomes of Professional and Practical Skills to Teaching and Assessment Methods:

Course Intended Learning Outcomes (CILOs) in Professional and Practical Skills		Teaching strategies/methods to be used	Methods of assessment
After completing this course, students will be able to:		Field visit and Practical work (Clinic) - Problem solving - Cooperative learning - Case study - Emulation and illustrative presentation	- Practical Examination - Written Examination - Oral Examination - Reports Assessment methods - Students Presentation - Performance Assessment - Performance Remark Achievement File
c1-	Evaluate and describe Poultry production records.		
c2-	Plan, evaluate and practicing disinfection and vaccination programs for commercial poultry beside design and monitor a biosecurity program for commercial and backyard poultry.		

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**(D) General / Transferable Skills:**

Alignment of Course Intended Learning Outcomes (CILOs) to Program Intended Learning Outcomes (PILOs) in: **General and Transferable skills**

Program Intended Learning Outcomes (PILOs) in General / Transferable skills		Course Intended Learning Outcomes (CILOs) in General / Transferable skills	
After completing this program, students will be able to:		After completing this course, students will be able to:	
<b>D1-</b>	Communicates effectively with Professional colleagues and animal owners and expresses his ideas clearly and objectively.	<b>d1-</b>	Communicate effectively with others including professional colleagues and poultry owners about poultry management, also signifies his opinion and ideas clearly and objectively.
<b>D4-</b>	Works in normal conditions, crises and epidemics, alone and effectively within a medical team.	<b>d2-</b>	Work under normal circumstances and Different crises (work under pressure) and organize tasks and resources alone and within team work.

**Teaching And Assessment Methods For Achieving Learning Outcomes:**

Alignment of Learning Outcomes of General and Transferable skills to Teaching and Assessment Methods:

Course Intended Learning Outcomes (CILOs) in General and Transferable Skills		Teaching strategies/methods to be used	Methods of assessment
After completing this course, students will be able to:		– Research papers. – Team work establishment. -Group working	–Participation. –Performance evaluation. –Presentations. –Potency Achievement. –Surveillances and Monitoring. -Practical exam -Reports
<b>d1-</b>	Communicate effectively with others including professional colleagues and poultry owners about poultry management, also signifies his opinion and ideas clearly and objectively.		
<b>d2-</b>	Work under normal circumstances and Different crises (work under pressure) and organize tasks and resources alone and within team work.		

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<b>IV. Course Content:</b>					
<b>1 – Course Topics/Items:</b>					
<b>a – Theoretical Aspect</b>					
<b>Order</b>	<b>Topic List / Units</b>	<b>CILOs (symbols)</b>	<b>Sub-topic List</b>	<b>Number of weeks</b>	<b>Contact hours</b>
1	<b>Introduction</b>	a1, a2	<ul style="list-style-type: none"> <li>· Basic Information about infrastructure of Poultry Industry.</li> <li>· Situation and development of poultry industry in Yemen and its important role in national economy.</li> </ul>	1	2
2	<b>Classification of poultry (Poultry breeds)</b>	a1, a2	Terminology <ul style="list-style-type: none"> <li>· Different breeds and varieties of chickens and their description.</li> <li>· Biologicals system of chickens.</li> </ul>	2	4
3	<b>The proper care and management rearing of Broilers.</b>	a1, a2, b1, c1, c2, d2.	Poultry farms and houses. -The proper location of the farm. - Buildings and Premises. - Farms equipment. -Sanitation and disinfection. - Broiler chicks rearing - Feed management. - Vaccination and health management.	2	4
4	<b>The proper care and management rearing of</b>	a1, a2, b1, c1, c2, d2.	Poultry farms and houses. -The proper location of the	2	4

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	layers.		<p>farm.</p> <ul style="list-style-type: none"> <li>- Buildings and Premises.</li> <li>- Farms equipment.</li> <li>-Sanitation and disinfection.</li> <li>- Rearing</li> <li>- Feed management.</li> <li>- Vaccination and health management.</li> </ul>		
5	<b>Hatching eggs production, Hatchability and Hatchery management.</b>	a1, a2, b1, c1, c2, d2.	<ul style="list-style-type: none"> <li>- Factors effecting fertility and hatchability.</li> <li>- Selection of eggs for table purpose and incubation.</li> <li>-Natural and Artificial Incubation.</li> <li>- Single and multistage incubators.</li> <li>- Hatchery services and management.</li> </ul>	2	4
6	<b>Biosecurity on poultry farms</b>	a1, a2, b1, c1, c2, d2.	<ul style="list-style-type: none"> <li>- Protective measures to minimize entry of infections in poultry farm premises, disinfectant pits, personnel management, restriction of movement etc.</li> </ul>	1	2
8	<b>Poultry wastes management (manure)</b>	a1, a2, b1, c1, c2, d2.	<ul style="list-style-type: none"> <li>- Letter materials. - Care management of disposable wastes and utilities of poultry manure.</li> <li>- Potential for poultry litter used as fertilizers, recycling for livestock feeding and power generation.</li> </ul>	1	2
9	<b>Health management of poultry (Some diseases related to faulty management).</b>	a1, a2, b1, c1, c2, d2.	<ul style="list-style-type: none"> <li>- Factors affecting poultry heath.</li> <li>- Some diseases related (due to faulty management).</li> </ul>	1	2
10	<b>Rearing of Turkey, Ducks</b>		Turkey rearing, Ducks rearing,	1	2

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	and Geese.		Geese rearing		
14	Marketing of poultry products, Records keeping	a1, a2, b1, c1, c2, d2.	Marketing of eggs, marketing of meat, Importance and types of farm records.	1	2
Number of Weeks /and Units Per Semester				14	28

b- Training Aspect:				
Order	Training Tasks	CILOs (symbols)	Number of weeks	Contact hours
1	Handling of poultry - Breeds of chickens (Demonstration and Description of different poultry breed and varieties).	a1, a2,c1,d2	1	2
2	External anatomy (body parts) of the bird and Nomenclature.	a1, a2,c1,d2	1	2
3	Reproductive system of chicken (Male and Female). Structure and composition of egg.	a1, a2,c1,d2	1	2
4	Hatchery operation, Selection and care of hatching eggs and storage, eggs grading, fumigation-and candling, setting and hatching, Demonstration and management of incubators.	a1, a2, b1, c1, c2, d1, d2	2	4
5	Sexing of chicks, brooding of chicks and hatchery equipment, feeders, water system	a1, a2, b1, c1, c2, d1, d2	1	2
6	Poultry housing system types and layout plans for poultry farms of different size.	a1, a2, b1, c1, c2, d1, d2	1	2
7	Visit to commercial poultry farms/ videos show.	a1, a2, b1, c1, c2, d1, d2	1	2
8	Visit to commercial poultry farms/ videos show.	a1, a2, b1, c1, c2, d1, d2	2	4
9	Visits to broiler slaughtering house.	a1, a2, b1, c1, c2, d1, d2	1	2

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10	Molting in chickens	a1, a2, b1, c1, c2, d1, d2	1	2
11	Waste management – Dead birds disposal.	a1, a2, b1, c1, c2, d1, d2	1	2
12	Record keeping of poultry farm	a1, a2, b1, c1, c2, d1, d2	1	2
Number of Weeks /and Units Per Semester			14	28

#### V. Teaching strategies of the course:

- Lectures
  - Discussion
  - Brain storming
  - Problem solving
  - Simulation Method and Practical presentation
  - Field work- Farm visit – Lab work.
  - Tasks and Projects.
  - Self-learning
  - Cooperative Learning
- Exchanging of Information and Experiences between Colleagues.

#### 3-Assessment Methods:

#### VI. Schedule of Assessment Tasks for Students During the Semester:

No.	Assessment Method	Week Due	Mark	Proportion of Final Assessment	Aligned Course Learning Outcomes (CILOs symbols)
1	Participation, quizzes and assignments	2-14	10	10%	All CILOs
2	Mid-Term Exam	8	10	10%	All CILOs
3	Mid-Term Practical Exam	8	10	10%	All CILOs
4	Final Practical Exam	13	10	10%	All CILOs

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5	Oral Exam	13	5	5%	All CILOs
	Final Exam	16	55	55%	All CILOs
<b>Total</b>		<b>100</b>		<b>100%</b>	

## VII. Students' Support:

Office Hours/week	Other Procedures (if any)
. 4hrs/week	

## VIII. Learning Resource (MLA style or APA style)S:

<b>1- Required Textbook(s) ( maximum two )</b>	
	<ul style="list-style-type: none"> <li>• Nilotpal Ghosh and Rojarsh Samata;(2008): Manual on Avian production and management. 1<sup>st</sup> Edition, published by: International Book distributing Co (IBDC), India.</li> <li>• Donald D. Bell W. and D. Weaver, Jr. (2002) Chcken Meat and Egg Production. 5<sup>th</sup> Ed. Springer Science + Business Media, NEW YORK.</li> </ul>
<b>2- Recommended Readings and Reference Materials</b>	
	<p>1- د. سامي علام (2009): تربية الدواجن ورعايتها، مكتبة الأنجلوالمصريه. مصر</p> <p>2- Jon Moyle.; Basic Management of Poultry in Developing Communities. University of Maryland <a href="mailto:Extension.Jmoyle@umd.edu">Extension.Jmoyle@umd.edu</a>. (<a href="http://www.pdfdrive.com">Electronic book- www.pdfdrive .com</a>).</p>
<b>3- Essential References</b>	
	<ul style="list-style-type: none"> <li>• Shri Sanjay B. et al.,(2014-15): Poultry Farm Manual, published by Ministry of Agriculture and Farmers Welfare, (India).</li> </ul>
<b>4- Electronic Materials and Web Sites etc.</b>	
	<p><a href="http://www.the.poultry.site.com">www.the.poultry.site.com</a>; <a href="http://www.poultry.med.org">www.poultry.med.org</a>; <a href="http://www.poultry.diseases.net">www.poultry.diseases.net</a>.</p> <ul style="list-style-type: none"> <li>• Scientific Journals: Poultry Science Journal; Poultry Production Journal; British Poultry</li> </ul>

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	Science; Avian Pathology Journal; World Poultry Science; Egypt Poultry Science.
<b>5- Other Learning Material:</b>	
	- Poultry of Middle East and North Africa. A bimestrial technical poultry magazine Edited by Middle East Agrifood Publishers, (MEAB). دواجن الشرق الاوسط وشمال افريقيا.

<b>X. Course Policies:</b>	
<b>1</b>	<b>Class Attendance:</b> MANDATORY TO ATTEND ALL COURSE LECTURES
<b>2</b>	<b>Tardy:</b> Not allowed at all. Students must be in class 10 minutes prior to the beginning of lectures.
<b>3</b>	<b>Exam Attendance/Punctuality:</b> Attendance is mandatory; absence is accepted with valid excuse.
<b>4</b>	<b>Assignments &amp; Projects:</b> All assignments and projects are to be submitted on their due date. Any assignment turned in after the due date will not be accepted without valid and reasonable excuse.
<b>5</b>	<b>Cheating:</b> Not tolerated and may lead to EXPELLING the student from the program
<b>6</b>	<b>Plagiarism:</b> Not tolerated AT ALL and may lead to EXPELLING the student from the program
<b>7</b>	<b>Other policies:</b> <ol style="list-style-type: none"> <li>1. All devices must be on silent or at least on vibration during lectures/labs.</li> <li>2. Before any exam (written, practical, oral) student's identity will be checked (student's card, ID, passport). Without any of these documents, the student will not be allowed in the exam room.</li> <li>3. Any of type/ form of cheating is not allowed no matter what.</li> <li>4. Maintain silence during lectures and disturbance is not allowed.</li> </ol>

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## Course Plan of Poultry Management

X. - Information about Faculty Member Responsible for the Course:								
Name of Faculty Member	Dr. Ghazi. A. Zohair Dr. Gameel A. Al- Maktari		Office Hours					
Location & Telephone No.	776024320 777710051		SAT	SUN	MON	TUE	WED	THU
E-mail	<a href="mailto:gzohair8@gmail.com">gzohair8@gmail.com</a> <a href="mailto:maktary63@gmail.com">maktary63@gmail.com</a>		2		2			

XI. Course Identification and General Information:						
1-	Course Title:	Poultry Management				
2-	Course Number & Code:	AP223				
3-	Credit hours:	C.H				Total
		Th.	Seminar	Pr.	F. Tr.	
		2		1		3
4-	Study level/year at which this course is offered:	Second Year - Second Semester				
5-	Pre –requisite (if any):	AP222				
6-	Co –requisite (if any):	None				
7-	Program (s) in which the course is offered	B.Sc., (Veterinary Medicine).				
8-	Language of teaching the course:	English Language.				
9-	System of Study:	Regular / Semesters				
10-	Mode of delivery:	Lectures and Practical				
11-	Location of teaching the course:	Faculty of Vet Medicine.				

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## II. Course Description:

- Basic Information about Poultry Industry, terminology and classification of Poultry.
- Proper Poultry House Designing and Production Efficiency.
- Proper rearing and management of different types of Poultry.
- Environmental and Genetic Factors affecting Production efficiency.
- Artificial hatching and Hatcheries management.
- The role of strict biosecurity in preventing Infectious diseases.
- Marketing of poultry and poultry waste management.

## II. Intended learning outcomes (ILOs) of the course:

After completing this course, students will be able to:

- a1- Show understanding the basic principles of poultry science and their terminology .
- a2- Clarifies basic concepts, principles, and theories related to poultry production and management including (Husbandry, Welfare, Nutrition breeding and housing etc.).
- b1- Practice efficiently management of baby chicks from hatching till the marketing
- b2- Regulate and creates management plans for any poultry farm problem.
- c1- Evaluate and describe Poultry production records.
- c2- Plan, evaluate and practicing disinfection and vaccination programs for commercial poultry beside design and monitor a biosecurity program for commercial and backyard poultry.
- d1- Communicate effectively with others including professional colleagues and poultry owners about poultry management, also signifies his opinion and ideas clearly and objectively.
- d2- Work under normal circumstances and Different crises (work under pressure) and organize tasks and resources alone and within team work.

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**V. Course Content:**

**A – Theoretical Aspect:**

Order	Topics List	Week Due	Contact Hours
1	Introduction	W1	2
2	Classification of poultry (Poultry breeds)	W2-w3	4
3	The proper care and management rearing of Broilers.	W4-w5	4
4	The proper care and management rearing of layers.	W6-w7	4
5	Midterm Exam	W8	2
6	Hatching eggs production, Hatchability and Hatchery management.	W9-10	4
7	Biosecurity on poultry farms	W11	2
9	Poultry wastes management (manure)	W12	2
10	Health management of poultry (Some diseases related to faulty management).	W13	2
11	Rearing of Turkey, Ducks and Geese.	W14	2
12	Marketing of poultry products, Records keeping	W15	2
13	Final Exam	W16	2
Number of Weeks /and Units Per Semester		16	32

**b- Training Aspect:**

Order	Training Tasks	Week Due	Contact hours
1	Handling of poultry - Breeds of chickens (Demonstration and Description of different poultry breed and varieties).	W1	2

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2	External anatomy (body parts) of the bird and Nomenclature.	W2	2
3	Reproductive system of chicken (Male and Female). Structure and composition of egg.	W3	2
4	Hatchery operation, Selection and care of hatching eggs and storage, eggs grading, fumigation-and candling, setting and hatching, Demonstration and management of incubators.	W4,5	4
5	Sexing of chicks, brooding of chicks and hatchery equipment, feeders, water system	W6	2
6	Poultry housing system types and layout plans for poultry farms of different size.	W7	2
7	Mid-Term Exam	W 8	2
8	Visit to commercial poultry farms/ videos show.	W9	2
9	Visit to commercial poultry farms/ videos show.	W10,11	4
10	Visits to broiler slaughtering house.	W12	2
11	Molting in chickens	W13	2
12	Waste management – Dead birds disposal.	W14	2
13	Record keeping of poultry farm	W15	2
16	Final Exam	16	2
<b>Number of Weeks /and Units Per Semester</b>		<b>16</b>	<b>32</b>

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**V. Teaching strategies of the course:**

- Lectures
- Discussion
- Brain storming
- Problem solving
- Simulation Method and Practical presentation
- Field work- Farm visit – Lab work - Tasks and Projects- Self-learning Cooperative Learning.

**VI. Assessment Methods:**

No.	Type of Assessment Tasks	Week Due	Mark	Proportion of Final Assessment
1	Participation, quizzes and assignments	2-14	10	10%
2	Mid-Term Exam	8	10	10%
3	Mid-Term Practical Exam	8	10	10%
4	Final Practical Exam	13	10	10%
5	Oral Exam	13	5	5%
6	Final Exam	16	55	55%
<b>Total</b>			<b>100</b>	<b>100%</b>

**II. Learning Resources:**

1- Required Textbook(s) ( maximum two ).

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	<ul style="list-style-type: none"> <li>• Nilotpai Ghosh and Rojarsh Samata;(2008): Manual on Avian production and management. 1<sup>st</sup> Edition, published by: International Book distributing Co (IBDC), India.</li> <li>• Donald D. Bell W. and D. Weaver, Jr. (2002) Chcken Meat and Egg Production. 5<sup>th</sup> Ed. Springer Science + Business Media, NEW YORK.</li> </ul>
<b>2- Essential References.</b>	
	<ul style="list-style-type: none"> <li>• Shri Sanjay.B ,et al.,(2014-15): Poultry Farm Manual. published by: Ministry of Agriculture and Farmers Welfare, (India).</li> </ul>
<b>3- Electronic Materials and Web Sites etc.</b>	
	<p><a href="http://www.the.poultry.site.com">www.the.poultry.site.com</a>; <a href="http://www.poultry.med.org">www.poultry.med.org</a>; <a href="http://www.poultry.diseases.net">www.poultry.diseases.net</a>.</p> <ul style="list-style-type: none"> <li>• Scientific Journals: Poultry Science Journal; Poultry Production Journal; British Poultry Science; Avian Pathology Journal; World Poultry Science; Egypt Poultry Science.</li> </ul>

<b>X. Course Policies:</b>	
<b>1</b>	<b>Class Attendance:</b> MANDATORY TO ATTEND ALL COURSE LECTURES
<b>2</b>	<b>Tardy:</b> Not allowed at all. Students must be in class 10 minutes prior to the beginning of lectures.
<b>3</b>	<b>Exam Attendance/Punctuality:</b> Attendance is mandatory; absence is accepted with valid excuse.
<b>4</b>	<b>Assignments &amp; Projects:</b> All assignments and projects are to be submitted on their due date. Any assignment turned in after the due date will not be accepted without valid and reasonable excuse.
<b>5</b>	<b>Cheating:</b> Not tolerated and may lead to EXPELLING the student from the program
<b>6</b>	<b>Plagiarism:</b> Not tolerated AT ALL and may lead to EXPELLING the student from the program

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7	<p><b>Other policies:</b></p> <ol style="list-style-type: none"><li>5. All devices must be on silent or at least on vibration during lectures/labs.</li><li>6. Before any exam (written, practical, oral) student's identity will be checked (student's card, ID, passport). Without any of these documents, the student will not be allowed in the exam room.</li><li>7. Any of type/ form of cheating is not allowed no matter what.</li><li>8. Maintain silence during lectures and disturbance is not allowed.</li></ol>
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